

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.391

Date: 11 August 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the Regional Dialogue: Transformative Action to End Open Burning of Waste in South Asia, Nepal (4–7 September 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the Regional Dialogue on *Transformative Action to End Open Burning of Waste in South Asia*, to be held in **Kathmandu, Nepal from 5 to 7 September 2025**, preceded by a field trip on **4 September 2025**.


Name & Designation	Office	Program Details
Mr. Sidhartha Sankar Kundu Deputy Secretary (Passport No. E00 163 452)	Ministry of Environment, Forest & Climate Change, Dhaka	Nepal: 4–7 September 2025 (Regional Dialogue: Transformative Action to End Open Burning of Waste in South Asia)
Mr. Mohammad Abdul Motalib Deputy Director (Passport No. E00 139 269)	Department of Environment, Headquarters, Dhaka	

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- i. The officials will commence their journey to Nepal on or around 3 September 2025 and return on or around 8 September 2025, depending on travel convenience;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to their participation in the conference will be borne by Institute for Global Environmental Strategies (IGES) as per their rules and regulations. **There will be no financial involvement from the Government of Bangladesh;**
- v. They will not stay abroad beyond the approved period (except for travel time);
- vi. They must report back to their respective offices immediately upon completion of the event(s); and
- vii. They are required to submit a report on the event(s) to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven days of their return.

3. This order is issued with the approval of the competent authority.



11.08.2025
Jesmin Nahar
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

No. 22.00.0000.000.052.25.0007.24.391/1(16)

Date: 11.08.2025

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
4. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Environment, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
9. Mr. Sidhartha Sankar Kundu, Deputy Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
10. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Dr. Mohammad Abdul Motalib, Deputy Director, Department of Environment, Headquarters, Dhaka.
14. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
15. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


11.08.2025
Jesmin Nahar
Deputy Secretary

