

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.328

Date: 30 June 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order for Participation in the 47th OEWG and 74th IMPCOM Meetings of the Montreal Protocol, 7-11 July 2025, Bangkok, Thailand**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following officials to participate in the 47th Meeting of the Open-ended Working Group (OEWG) and the 74th Meeting of the Implementation Committee (IMPCOM) under the Montreal Protocol on Substances that Deplete the Ozone Layer. These meetings will be held from **7 to 11 July 2025** at the United Nations Conference Centre (UNCC), ESCAP, **Bangkok, Thailand**, organized by the United Nations Environment Programme (UNEP).

Name & Designation	Office	Program Details
Mr. Md. Sohrab Ali Additional Director General	Department of Environment, Headquarters, Dhaka	Participation in the 47 th OEWG and 74 th IMPCOM Meetings, Bangkok, Thailand: 7-11 July 2025
Mr. Md Mahiuddin Manik Deputy Director (Coordination)		

This approval is accorded under the following terms and conditions:

2. Terms and conditions
 - i. The officials will commence their journey to Thailand as well as return upon completion of the program on or around 12 July 2025, depending on travel convenience;
 - ii. The entire duration of the visit, including travel and transit, shall be considered as on duty;
 - iii. The officials will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - iv. All expenses related to the participation of Mr. Md. Sohrab Ali will be borne by the UNEP, and for Mr. Md Mahiuddin Manik, by the UNDP-funded Institutional Strengthening Project (Phase-X).
There will be no financial involvement from the Government of Bangladesh;
 - v. They will not stay abroad beyond the approved period (except for travel time);
 - vi. They must report back to their office immediately upon completion of the meetings; and
 - vii. They are required to submit a report on the meetings to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of her return.
3. This order is issued with the approval of the competent authority.

JN
30.06.2025

Jesmin Nahar

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
3. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General, Department of Environment, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
8. Mr. Md. Sohrab Ali, Additional Director General, Department of Environment, Headquarters, Dhaka **(with a request to submit a report on the acquired experience from the events upon completion).**
9. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Mr. Md Mahiuddin Manik, Deputy Director (Coordination), Department of Environment, Headquarters, Dhaka **(with a request to submit a report on the acquired experience from the events upon completion).**
13. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
14. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


30.06.2025
Jesmin Nahar
Deputy Secretary

