

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.463

Date: 14 September 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the Capacity Building and Networking Seminar "Forest and Landscape Transformation Challenges in the Anthropocene" and Research Stay at TU Dresden, Germany (02–11 November 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the **Capacity Building and Networking Seminar for International Alumni of German Universities** entitled "*Forest and Landscape Transformation Challenges in the Anthropocene*", scheduled to be held in **Tharandt and Dresden, Germany from 02–08 November 2025**. The official is also authorized to remain at the **Institute of International Forestry and Forest Products, TU Dresden** as a **Guest Researcher until 11 November 2025**, as invited by the Organizers.


Sl. No.	Name & Designation	Office	Passport No.
i.	Mr. Md Saifur Rahman Joint Secretary	Ministry of Environment, Forest & Climate Change, Dhaka	E00 256 407

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- The official will commence his journey to Germany on or around 01 November 2025 and return on or around 12 November 2025, depending on travel convenience;
- The entire duration of the visit, including travel, seminar sessions, research stay, and transit, shall be treated as on duty;
- He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- The **Organizers (Technische Universität Dresden and UNU-FLORES)** will bear all expenses during the seminar period (02–08 November 2025). Expenses for the **Guest Researcher stay (09–11 November 2025)** shall be borne entirely by Mr. Md Saifur Rahman on his own initiative. Accordingly, there will be **no financial involvement from the Government of Bangladesh** in connection with this visit;
- He will not stay abroad beyond the approved period (except for travel time);
- He must report back to his office immediately upon completion of the program; and
- He is required to submit a report on the event(s) to the Administration-2 Section of the Ministry of Environment, Forest and Climate Change within seven days of return.

3. This order is issued with the approval of the competent authority.


14.09.2025

Jesmin Nahar
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to the Federal Republic of Germany, Embassy of Bangladesh in Berlin, Germany
4. H.E. Ambassador of the Federal Republic of Germany to Bangladesh, Embassy of Germany in Dhaka, Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
8. Dr. Md Saifur Rahman, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.



14.09.2025

Jesmin Nahar
Deputy Secretary

