

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.007.24.665

Date: 04 November 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the Training Course on Capacity Development towards Air Quality Management [202311667-J001], Japan, 24 November – 21 December 2024**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest, and Climate Change, Government of the People's Republic of Bangladesh for **Mr. Md. Hojayfah Sarker, Senior Chemist, Department of Environment, Chattogram Laboratory Office, Chattogram** to attend the training course titled Development towards Air Quality Management [202311667-J001]. This course is scheduled to take place from **24 November to 21 December 2024** in **Japan**. This approval is accorded in line with the following terms and conditions:

2. Terms and Conditions :

- i. The Officer will start his journey for **Japan** on a convenient date near November 24, 2024;
- ii. The period of this training and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. Japan International Cooperation Agency (JICA) will bear all expenses related to his participation in the aforesaid training course. **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not be allowed to stay abroad more than the approved period (except travel days);
- vi. The Officer shall return to his workplace immediately upon returning from the training course and
- vii. He will have to submit reports on the training course to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the course.

3. This order is issued with the approval of the competent authority.

  
04.11.2024  
(Jesmin Nahar)  
Deputy Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

**External**

01. Secretary, Economic Relations Division, Ministry of Finance, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
04. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh.
05. Director General, Department of Environment, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
06. Director General, Department of Immigration and Passports, Dhaka.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
03. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the website).**

**Personal**

01. Mr. Md. Hojayfah Sarker, Senior Chemist, Department of Environment, Chattogram Laboratory Office, Chattogram.

  
04.11.2024  
(Jesmin Nahar)  
Deputy Secretary