

Government of the People's Republic of  
Bangladesh  
Ministry of Environment, Forest and Climate  
Change  
Environment Section-1  
www.moefcc.gov.bd

**Number:** 22.00.0000.000.072.08.0001.18.388

**Date:** 19/11/2025

**Government Order**

The undersigned is directed to convey the approval of Earned Leave (Ex- Bangladesh) of Mr. Md. Ashraf Uddin (Passport No. E00146266), Research Officer, Department of Environment, Chattogram District Office, Chattogram, Government of the People's Republic of Bangladesh for travelling to the Kingdom of Saudi Arabia (KSA) from 21/12/2025 to 04/01/2026 or 15 (Fifteen) days from the date of commencement of his leave. Mr. Md. Ashraf Uddin's Wife Ms. Tasria Afnan (Passport No. A11070772), Daughter- Ms. Zahra Jannat Falaq (Passport No. A11070771) and Son- Mr. Mahir Zaim Fannan (Passport No. A11070770) will accompany him during the visit. This permission is granted for the purpose of performing the Holy Umrah Hajj in the Kingdom of Saudi Arabia (KSA) under the following terms and conditions:

- a) He will draw his pay and allowances in local currency during the aforesaid period. No part of it should be drawn in foreign currency.
- b) All expenses related to this travel will be borne by himself;
- c) The provisions of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval.

2. This order is issued with the approval of the competent authority.

According to The President's order,



19-11-2025  
Rubina Ferdoushy  
Deputy Secretary  
55100141 (Phone)  
env1@moef.gov.bd

**Number:** 22.00.0000.000.072.08.0001.18.388/1(12)

**Date:** 19/11/2025

**Copy for kind information and necessary action (Not in the order of seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka;
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.;
3. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka.;
4. Director General, Department of Environment, Agargaon, Dhaka;
5. Director General, Department of Immigration and Passport, Agargaon, Dhaka.;
6. Private Secretary to Honorable Advisor, Ministry of Environment, Forest and Climate Change,

Bangladesh Secretariat, Dhaka;

7. Director, Department of Environment, Chattogram Regional Office, Chattogram;

8. Director, Hazrat Shahjalal International Airport, Dhaka.;

9. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka;

10. Private Secretary to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka;

✓ 11. System Analyst, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka (with request to publish in the website) and

12. Mr. Md. Ashraf Uddin, Research Officer, Department of Environment, Chattogram District Office, Chattogram.



19-11-2025

Rubina Ferdoushy  
Deputy Secretary