

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

Record No. 22.00.0000.052.25.007.24.102

Date: 20 February 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


Subject: **Government Order (GO) for Participation in the Regional Workshop on Advancing Climate Ambition in the Agrifood Sector: NDC 3.0 and COP30 Preparation in Asia-Pacific, Bangkok, Thailand**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Mr. Md. Khayrul Hasan, Additional Secretary (Development Wing)**, Ministry of Environment, Forest and Climate Change, Bangladesh, to participate in the Regional Workshop on Advancing Climate Ambition in the Agrifood Sector: NDC 3.0 and COP30 Preparation in Asia-Pacific, scheduled to be held from **5 to 7 March 2025** in **Bangkok, Thailand**. This approval is granted in accordance with the following terms and conditions:

2. Terms and conditions

- i. The official will commence his journey for Bangkok on a convenient date near 5 March 2025;
- ii. The duration of the workshop, including travel and transit time, will be treated as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. Food and Agriculture Organization of the UN (FAO) and its partners will cover all expenses related to his participation. **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not stay abroad beyond the approved period (except for travel time);
- vi. He must return to his workplace after completing the program; and
- vii. He is required to submit a report on the workshop to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.


20.02.2025
(Jesmin Nahar)
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Principal Secretary to the Chief Advisor, Chief Advisor's Office, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Dhaka.
03. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
04. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
05. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
06. Director General, Department of Immigration and Passports, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
08. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
09. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Honorable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the website)**.

Personal

01. Mr. Md. Khayrul Hasan, Additional Secretary (Development Wing), Ministry of Environment, Forest and Climate Change, Bangladesh.


20.02.2025
(Jesmin Nahar)
Deputy Secretary