

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment Section-2.
www.moef.gov.bd

No. 22.00.0000.073.24.011.22.95

Date: 6 March 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segunbagicha, Dhaka

Subject: Government Order to participate in the Asia-Pacific regional meeting in preparation for the 2025 meetings of the conferences of the Parties to the Basel, Rotterdam and Stockholm conventions to be held from 4 -6 April, 2025 in China.

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the Asia-Pacific regional meeting in preparation for the 2025 meetings of the conferences of the Parties to the Basel, Rotterdam and Stockholm conventions to be held from 4 -6 April, 2025 in China.

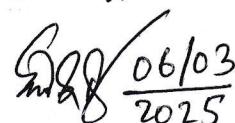
Sl. no	Name and designation
1.	Ms. Sabrina Rahman, Senior Assistant Secretary Ministry of Environment, Forest and Climate Change
2.	Dr. Abdullah Al Mamun Deputy Director Department of Environment, Agargoan, Dhaka-1207

2. The following terms and conditions will be applicable for this tour:

- i. While participating in the meeting and on journey to and from China, they will be treated as on duty;
- ii. They will draw their pay and allowances in local currency during the aforesaid period;
- iii. All expenses of the participants in connection with this visit will be borne by the Secretariat of the Basel, Rotterdam and Stockholm Conventions. There is no financial involvement of the Government of the People's Republic of Bangladesh with this tour.;
- iv. They will not stay abroad beyond the approved period (excluding travel time); and
- v. They will submit a report on the acquired experiences to this Ministry within 10 working days after their return to Bangladesh.

3. This order is issued with the approval of the competent authority.

Sincerely,


06/03
2025

Dr. Mohammad Shaheed Hossain Chowdhury

Deputy Secretary

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E-mail: env2@moef.gov.bd

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Copy for kind information and necessary action to (not as per seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
3. H.E. Ambassador of Bangladesh to China, Embassy of Bangladesh in Beijing, China
4. Additional Secretary (Environment), Ministry of Environment, Forest and Climate Change
5. Director General, Department of Environment, Agargoan, Dhaka
6. Director General, Immigration and Passport, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale).**
8. Joint Secretary (Administration), Ministry of Environment, Forest and Climate Change
9. PS to Honourble Adviser, Ministry of Environment, Forest and Climate Change, Dhaka
10. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka
11. Deputy Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka (with a request to update the database)
12. Ms. Sabrina Rahman, Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change
13. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh
14. System Analyst, Ministry of Environment Forest and Climate Change **(with a request to upload the GO in the website)**
15. Dr. Abdullah Al Mamun, Deputy Director, Department of Environment, Agargoan, Dhaka 1207
16. Accounts Officer, Ministry of Environment Forest and Climate Change

Shahid 06/03
2025

Dr. Mohammad Shaheed Hossain Chowdhury

Deputy Secretary