

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Climate Change-5 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.087.25.001.24.82

Dated: 07.05.2025

To : Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segunbagicha, Dhaka, Bangladesh.


**Subject: Government Order for participation in the “National Scale applications of the science-based quantification of emissions and removals” to be held from 30 June to 01 July 2025 in Geneva, Switzerland.**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for Mr. Mohammad Razib Siddique, Deputy Secretary, Ministry of Environment, Forest and Climate Change to participate in the “National Scale applications of the science-based quantification of emissions and removals” to be held from 30 June to 01 July 2025 in Geneva, Switzerland.

2. The terms and conditions:

- i. The official will commence his journey for Geneva, Switzerland on a convenient date near 28 June 2025;
- ii. The duration of the workshop, including travel and transit time will be treated as on duty;
- iii. He will draw his pay and allowances in local currency and no part of it will be drawn in foreign currency;
- iv. World Meteorological Organization (WMO) will cover all expenses related to his participation. There will be no financial involvement from the Government of Bangladesh;
- v. He will not stay abroad beyond the approved period (excluding travel time);
- vi. He must return to his workplace after completing the program; and
- vii. He is required to submit a report on the workshop to the Ministry of Environment, Forest and Climate Change of his return.

3. This order is issued with the approval of the competent authority.

  
07-05-2025  
(Roslina Parven)

Senior Assistant Secretary  
Phone # 88-02-55100373

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Record No. 22.00.0000.087.25.001.24.82/1(15)


Dated: 07.05.2025

**Copy for information and necessary action to (Not according to seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
2. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Switzerland
3. H.E. Ambassador of the Swiss Confederation to Bangladesh, Embassy of Switzerland in Bangladesh
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Segunbagicha, Dhaka **(With a request to issue note verbal)**
7. Joint Secretary (Climate Change-3 Branch), Ministry of Environment, Forest and Climate Change, Dhaka
8. Private Secretary to Honorable Adviser, Ministry of Environment, Forest and Climate Change, Dhaka

P.T.O/02

9. Mr. Mohammad Razib Siddique, Deputy Secretary, Ministry of Environment, Forest and Climate Change
10. Private Secretary to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka
11. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka
13. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka
15. Office Copy.

  
(Roslina Parven)  
Senior Assistant Secretary