

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.052.25.007.24.91

Date: 13 February 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka


Subject: **Government Order (GO) for Participation in the Regional Knowledge Exchange on National Forest Inventories (NFIs) in Bangkok, Thailand**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Mr. Md. Zaheer Iqbal, Deputy Conservator of Forests**, RIMS Unit, Bangladesh Forest Department, Dhaka, to participate in the Regional Knowledge Exchange on National Forest Inventories (NFIs) scheduled to be held from **25 to 27 March 2025 in Bangkok, Thailand**. This approval is granted in accordance with the terms and conditions outlined below:

2. Terms and conditions

- i. The official will commence his journey for Bangkok on a convenient date near 25 March 2025;
- ii. The duration of the program, including travel and transit time, will be treated as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. FAO will cover all expenses related to his participation. **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not stay abroad beyond the approved period (except for travel time);
- vi. He must return to his workplace after completing the program; and
- vii. He is required to submit a report on the program to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.

  
13.02.2025  
(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

**External**


01. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
03. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
04. Director General, Department of Immigration and Passports, Dhaka.
05. Chief Conservator of Forests (cc), Forest Department, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Honorable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the website)**.

**Personal**

01. Mr. Md. Zaheer Iqbal, Deputy Conservator of Forests, RIMS Unit, Bangladesh Forest Department, Dhaka.

  
13.02.2025  
(Jesmin Nahar)  
Deputy Secretary