

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

Record No. 22.00.0000.052.25.007.24.705

Date: 01 December 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


Subject: **Government Order (GO) for Participation in the Training Course on "Enhancing Access to Climate Finance - Theory and Application for Practitioners (202311658J001)" in Japan, 09 December 2024 – 09 January 2025 (Online) and 14 January 2025 – 10 February 2025 (In-person)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for **Mr. Md Mirza Asadul Kibriya, Assistant Director** (Climate Change & International Convention Wing), Department of Environment, Headquarters, Dhaka, to attend the training course on "Enhancing Access to Climate Finance - Theory and Application for Practitioners (202311658J001)". The course will be conducted in two phases: an online session from 09 December 2024 to 09 January 2025, followed by an in-person training session in **Japan** from **14 January 2025** to **10 February 2025**. This approval is in accordance with the terms and conditions outlined in paragraph 2.

2. Terms and conditions

- i. The Officer will start his journey for **Japan** on a convenient date near 14 January 2025;
- ii. The period of this training course, along with the time spent for travel and transit, will be treated as on duty;
- iii. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. Japan International Cooperation Agency (JICA) will bear all expenses of the aforesaid training course. **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not be allowed to stay abroad more than the approved period (except travel time);
- vi. He must return to his workplace immediately after completing the training course and
- vii. He is required to submit a report on the training course to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.


01.12.2024

(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
03. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh
04. Director, General, Department of Environment, Dhaka.
05. Director General, Department of Immigration and Passports, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue a Note Verbale).**
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
03. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website).**

Personal

01. Mr. Md Mirza Asadul Kibriya, Assistant Director (Climate Change & International Convention Wing), Department of Environment, Headquarters, Dhaka.


01.12.2024
(Jesmin Nahar)
Deputy Secretary