

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.002.24.600

Date: 22 September 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following officials from the Ministry of Environment, Forest, and Climate Change, Dhaka, to attend the "Regional Dialogue on Strengthening the Science-Policy Interface between Biodiversity and Climate Change in the Hindu Kush Himalaya" scheduled to be held from **25 to 26 September 2024** at ICIMOD, Kathmandu, Nepal. This dialogue aims to enhance discussions on the nexus between biodiversity and climate change, with a focus on preparing for the CBD COP 16 and UNFCCC COP 29. This approval is accorded in line with the outlined terms and conditions.

Sl. No.	Name & Designation	Organization
i.	Dr. Md. Saifur Rahman Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka
ii.	Dr. Md. Faisal Abedin Khan Deputy Secretary	
iii.	Mr. Md. Shahadat Hossain Senior Assistant Secretary	

2. Terms and conditions:

- The Officers will start their journey for **Nepal** on a convenient date near September 25, 2024;
- The period of this dialogue and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- International Centre for Integrated Mountain Development (ICIMOD) and its partners will bear all expenses related to their participation in the aforesaid dialogue. **There will be no financial involvement from the Government of Bangladesh;**
- They will not be allowed to stay abroad more than the approved period (except travel days);
- The Officers shall return to their workplace immediately upon returning from the dialogue and
- The Officers will have to submit reports on the dialogue to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event.

3. This order is issued with the approval of the competent authority.


22.09.2024
(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

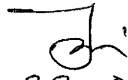
01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
04. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh
05. Director General, Department of Immigration and Passports, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Dr. Md. Saifur Rahman, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
02. Dr. Md. Faisal Abedin Khan, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
03. Mr. Md. Shahadat Hossain, Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.


22.09.2024
(Jesmin Nahar)
Deputy Secretary