

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.321

Date: 26 June 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the "Regional Workshop on Pangolin Conservation in South Asia", Kathmandu, Nepal (11–15 September 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the "Regional Workshop on Pangolin Conservation in South Asia," jointly organized by the South Asia Wildlife Enforcement Network (SAWEN), IUCN SSC Pangolin Specialist Group (PSG), and Greenhood Nepal. The workshop will be held from **11 to 15 September 2025 in Kathmandu, Nepal.**

Sl. No.	Name & Designation	Office	Program Details
i.	<b>Mr. Masum Alam</b> Assistant Conservator of Forests	Chattogram Hill Tracts South Forest Division, Rangamati	<b>Kathmandu, Nepal: 11–15 September 2025</b> Participation in the "Regional Workshop on Pangolin Conservation in South Asia"
ii.	<b>Mr. Md. Shohel Rana</b> Herpetologist	Bangladesh Wildlife Center, Gazipur	
iii.	<b>Mr. Rathindra Kumar Biswas</b> Wildlife & Biodiversity Conservation Officer	Wildlife Crime Control Unit, Bana Bhaban, Agargaon, Dhaka	

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- The officials will commence their journey to Nepal on or around 10 September 2025 and return on or around 16 September 2025, depending on travel convenience;
- The entire duration of the visit, including travel and transit, shall be considered as on duty;
- They will draw their pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- All expenses related to his participation will be borne by the SAWEN Secretariat. **There will be no financial involvement from the Government of Bangladesh;**
- They will not extend their stay abroad beyond the approved period (except for unavoidable travel exigencies);
- Upon return, they must report to their respective offices immediately; and
- Each official must submit a report on the workshop to the Admin-2 Section of this Ministry within seven (07) days of return.

3. This order is issued with the approval of the competent authority.



26.06.2025

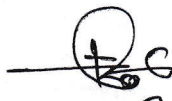
Milton Chandra Roy  
Senior Assistant Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

No. 22.00.0000.000.052.25.0007.24.321/1(15)

Date: 26.06.2025

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
3. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
7. Chief Conservator of Forests (cc), Forest Department, Dhaka.
8. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
9. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
10. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
11. **Mr. Masum Alam**, Assistant Conservator of Forests, Chattogram Hill Tracts South Forest Division, Rangamati
12. **Mr. Md. Shohel Rana**, Herpetologist, Bangladesh Wildlife Center, Gazipur.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. **Mr. Rathindra Kumar Biswas**, Wildlife & Biodiversity Conservation Officer, Wildlife Crime Control Unit, Bana Bhaban, Agargaon, Dhaka.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
26.06.2025  
Milton Chandra Roy  
Senior Assistant Secretary

