

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.397

Date: 12 August 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the International Workshop on "Best Practices in Human-Elephant Co-Existence" in India (21-23 August 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the International Workshop on "Best Practices in Human-Elephant Co-Existence", to be held in **Bhubaneswar, Odisha, India** from **21 to 23 August 2025**. The program is being organized by the Department of Forest, Environment and Climate Change, Government of Odisha, India in collaboration with the IUCN SSC Center for Species Survival – Asian Elephant (CSS: Asian Elephant).


Name & Designation	Office	Program Details
Mr. A S M Jahir Uddin Akon Conservator of Forests (CF) (Passport No. E00 137 975)	Central Circle, Bana Bhaban, Forest Department, Mohakhali, Dhaka	Bhubaneswar, Odisha, India 21-23 August 2025 (Workshop Participation)

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- The official will commence his journey to India on or around 20 August 2025 and return upon completion of the program on or around 24 August 2025, depending on travel convenience;
- The entire duration of the visit, including travel and transit, shall be considered as on duty;
- He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- All expenses related to his participation will be borne by the organizer (CSS: Asian Elephant).
There will be no financial involvement from the Government of Bangladesh;
- He will not stay abroad beyond the approved period (except for travel time);
- He must report back to his office immediately upon completion of the program; and
- He is required to submit a report on the workshop program to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.


3. This order is issued with the approval of the competent authority.


12.08.2025
Jesmin Nahar

Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. High Commissioner of Bangladesh to India, High Commission of Bangladesh in India.
3. H.E. High Commissioner of India to Bangladesh, High Commission of India in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Chief Conservator of Forests, Forest Department, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
8. Mr. A S M Jahir Uddin Akon, Conservator of Forests (CF), Central Circle, Bana Bhaban, Forest Department, Mohakhali, Dhaka.
9. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


12.08.2025
Jesmin Nahar
Deputy Secretary

