

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

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Date: 08 July 2025

To: Chief Accounts and Finance Officer(s)  
Ministry of Environment, Forest and Climate Change/Implementation Monitoring and Evaluation  
Division (IMED), Ministry of Planning  
Segun Bagicha, Dhaka


Subject: **Government Order for Participation in the Technical Exposure Visit to South Korea on Plastic Waste Recycling Technologies, 20–26 July 2025**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following officials to participate in the Technical Exposure Visit to **South Korea** on Plastic Waste Recycling Technologies, organized under the project titled “Integrated Approach Towards Sustainable Plastics Use and (Marine) Litter Prevention in Bangladesh”, jointly implemented by UNIDO and the Department of Environment (DoE), with financial support from the Royal Norwegian Embassy in Dhaka. The visit is scheduled to take place from **20–26 July 2025** (tentative).

Name & Designation	Office	Program Details
<b>Mr. Md. Mahbubur Rahman</b> Director General (Joint Secretary)	Implementation Monitoring and Evaluation Division (IMED), Ministry of Planning, Dhaka	Participation in the UNIDO Technical Exposure Visit to <b>South Korea</b> on Plastic Waste Recycling Technologies, <b>20–26 July 2025</b>
<b>Ms. Munira Sultana</b> Joint Secretary	Ministry of Environment, Forest, and Climate Change, Dhaka	
<b>Ms. Razinara Begum</b> Director	Department of Environment, Headquarters, Dhaka	

This approval is accorded under the following terms and conditions:


2. Terms and conditions
  - i. The officials will travel to South Korea on or around 19 July 2025 and return to Bangladesh on or around 27 July 2025, subject to flight availability and travel convenience;
  - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
  - iii. The officials will draw their pay and allowances in local currency; no part of it shall be drawn in foreign currency;
  - iv. All expenses related to their participation will be borne by UNIDO. **There will be no financial involvement from the Government of Bangladesh;**
  - v. The officials shall not stay abroad beyond the approved period (except for travel time);
  - vi. They must report back to their respective offices immediately upon completion of the event; and
  - vii. They are required to submit a report on the visit to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven (7) working days of their return.
3. This order is issued with the approval of the competent authority.

  
08.07.2025  
Jesmin Nahar

Deputy Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Secretary, IMED, Ministry of Planning, Dhaka.  
[Attention: PS to the Secretary (Senior Asst. Secretary), Office of the Secretary]
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. Ambassador of Bangladesh to the Republic of Korea, Embassy of Bangladesh in the Republic of Korea.
5. H.E. Ambassador of the Republic of Korea to Bangladesh, Embassy of the Republic of Korea in Bangladesh.
6. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Director General, Department of Environment, Dhaka.
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
10. Mr. Md. Mahbubur Rahman, Director General (Joint Secretary), Implementation Monitoring and Evaluation Division (IMED), Ministry of Planning, Dhaka.
11. Ms. Munira Sultana, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
12. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
13. Ms. Razinara Begum, Director (Waste and Chemicals Management), Department of Environment, Headquarters, Dhaka.
14. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
15. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
16. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
17. Accounts Officer, Ministry of Environment, Forest & Climate Change/Implementation Monitoring and Evaluation Division (IMED), Ministry of Planning, Dhaka.
18. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
08.07.2025  
Jesmin Nahar  
Deputy Secretary

