

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

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Date: 02 June 2025

To: Chief Accounts and Finance Officer(s)
Ministry of Environment, Forest and Climate Change/Planning Division/Ministry of Agriculture
Segun Bagicha, Dhaka

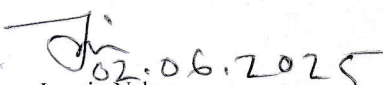
Subject: **Government Order for Participation in the “Knowledge Exchange Visit” in Cambodia under the “Building Climate Resilient Livelihoods in Vulnerable Landscapes in Bangladesh (BCRL)” Project**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following eight (08) officials to participate in the Knowledge Exchange Visit to be held in **Cambodia** from **10–15 June 2025**, under the “Building Climate Resilient Livelihoods in Vulnerable Landscapes in Bangladesh (BCRL)” project:

Sl. No.	Name & Designation	Office
i.	Dr. Md. Kazi Mojibur Rahman Additional Director (Admin)	Department of Agricultural Extension
ii.	Ms. Razinara Begum National Project Director, BCRL project & Director	Department of Environment
iii.	Dr. Mohammad Lokman Hossain Mazumder Component Director, BCRL project	Department of Agricultural Extension
iv.	Ms. Fayjunnassa Akhter Executive magistrate (Senior Assistant Secretary)	Department of Environment
v.	Ms. Rozina Akther Senior Assistant Chief	Planning Commission
vi.	Mr. Kazi Suman Senior Chemist	Department of Environment
vii.	Mr. Md Mobarok Hossain Bhuiyan Assistant Secretary	Ministry of Environment, Forest and Climate Change
viii.	Mr. Md Maruf Mohaimen Deputy Project Director, BCRL project & Research Officer	Department of Environment


This approval is accorded under the following terms and conditions:

2. Terms and conditions
 - i. The officials will travel to Cambodia on or around 09 June 2025 and return on or around 16 June 2025 (including travel time);
 - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - iii. The officials will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - iv. All expenses related to participation in the program shall be borne from the BCRL project budget for FY 2024–2025. There will be no additional financial involvement or liability on the part of the Government of Bangladesh;
 - v. The officials will not stay abroad beyond the approved period (except for travel time);
 - vi. Upon completion of the program, the officials must report back to their respective offices without delay; and
 - vii. Each official shall submit a written report on the visit to the Administration-2 Section, Ministry of Environment, Forest and Climate Change within seven (07) working days of their return.
3. This order is issued with the approval of the competent authority.


Jesmin Nahar
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. Secretary, Planning Division, Dhaka.
3. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand. [Concurrently accredited to Cambodia]
4. H.E. Ambassador of Cambodia to India, Royal Embassy of Cambodia in India. [Concurrently accredited to Bangladesh]
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General, Department of Agricultural Extension, Dhaka.
8. Director General, Department of Environment, Dhaka.
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
10. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
11. Dr. Md. Kazi Mojibur Rahman, Additional Director (Admin), Department of Agricultural Extension, Dhaka.
12. Ms. Razinara Begum, National Project Director, BCRL project & Director, Department of Environment, Dhaka.
13. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
14. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Dr. Mohammad Lokman Hossain Mazumder, Component Director, BCRL project, Department of Agricultural Extension, Dhaka.
16. Ms. Fayjunnassa Akhter, Executive magistrate (Senior Assistant Secretary), Department of Environment, Dhaka.
17. Ms. Rozina Akther, Senior Assistant Chief, Planning Commission, Dhaka.
18. Mr. Kazi Suman, Senior Chemist, Department of Environment, Dhaka.
19. Mr. Md Mobarok Hossain Bhuiyan, Assistant Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
20. Mr. Md Maruf Mohaimen, Deputy Project Director, BCRL project & Research Officer, Department of Environment, Dhaka.
21. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
22. Accounts Officer,.....
23. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


02.06.2025
Jesmin Nahar
Deputy Secretary

