

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change

Forest-3 Section
www.moef.gov.bd

No 22.00.0000.068.08.001.21.25

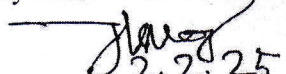
Date: 02/02/2025

Notification

The undersigned is directed to convey that Mrs. Sharmin Akter, Divisional Forest Officer, Wildlife Management & Nature Conservation Division, Dhaka has been granted ex-Bangladesh earned leave for the purpose of performing the holy Umrah in the Kingdom of Saudi Arabia (KSA) for 15 (fifteen) days from 31-01-2025 to 14-02-2025 or from the commencement of date of leave. This Leave is granted under the following terms and conditions:

- a) She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- b) All related expenses of the visit will be borne by herself. The expenses will be shown in her income tax return;
- c) She will not be allowed to stay abroad for more than the approved period;
- d) The provision of clause 34 of Appendix VIII of Rule 234 of BSR(Part-1) is applicable for this approval.

By order of the President,



2.2.25
Junayed Kabir Suhag

Senior Assistant Secretary

Phone: 02-223354418

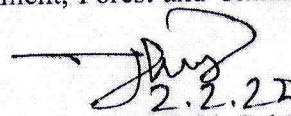
Email: forest3@moef.gov.bd

No 22.00.0000.068.08.001.21.25(14)

Date: 02/02/2025

Copy for Kind Information and Necessary Action (Not According to Seniority)

- 1) Senior Secretary, Security Service Division, Ministry of Home Affairs, Dhaka.
- 2) Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
- 3) Additional Secretary (Admin), Ministry of Environment, Forest and Climate Change, Dhaka.
- 4) Director General, Immigration and Passport, Dhaka.
- 5) Joint Secretary (Forest), Ministry of Environment, Forest and Climate Change, Dhaka.
- 6) Chief Conservator of Forests (in- charge), Department of Forest, Agargaon, Dhaka.
- 7) Private Secretary to the Adviser, Ministry of Environment, Forest and Climate Change, Dhaka.
- 8) Director, Hazrat Shahjalal International Airport, Dhaka.
- 9) Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- 10) System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka. (With request to upload this letter on the Ministry's website).
- 11) Mrs. Sharmin Akter, Divisional Forest Officer, Wildlife Management & Nature Conservation Division, Dhaka.
- 12) Immigration Officer,.....
- 13) Chief Accounts and Finance Officers, Ministry of Environment, Forest and Climate Change, Segunbagicha, Dhaka.



2.2.25
Junayed Kabir Suhag

Senior Assistant Secretary