

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

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Date: 27 March 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the "South Asia Regional Roundtable on Plastic Waste Management" in Colombo, Sri Lanka, from 07 to 08 April 2025**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following delegates to attend the South Asia Regional Roundtable on Plastic Waste Management: Challenges and Solutions, scheduled to be held in **Colombo, Sri Lanka**, from **07 to 08 April 2025**:


Sl. No.	Delegate's Name & Designation	Office
i.	Dr. Farhina Ahmed Secretary	Ministry of Environment, Forest and Climate Change, Dhaka
ii.	Ms. Shamima Begum Joint Secretary	
iii.	Ms. Razinara Begum Director	Department of Environment, Headquarters, Dhaka

This approval is granted under the following terms and conditions:

2. Terms and conditions

- The duration of the visit, including travel and transit, shall be considered on duty;
- They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- All expenses for the participation of the nominated officials will be covered under the PLEASE project by SACEP as per the project provisions. **There will be no financial involvement from the Government of Bangladesh;** and
- The delegates will not stay abroad beyond the approved period, except for necessary travel time.

3. This order is issued with the approval of the competent authority.


27-03-2025
(Jesmin Nahar)


Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary to the Honorable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Senior Secretary, Ministry of Home Affairs, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
5. Dr. Farhina Ahmed, Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
6. H.E. High Commissioner of Bangladesh to Sri Lanka, Bangladesh High Commission, Colombo.
7. H.E. High Commissioner of Sri Lanka to Bangladesh, Sri Lankan High Commission, Dhaka.
8. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
9. Director General, Department of Immigration and Passports, Dhaka.
10. Director General, Department of Environment, Dhaka.
11. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
12. Managing Director, Bangladesh Climate Change Trust, Dhaka.
13. Chairman, Bangladesh Rubber Board, Chattogram.
14. Ms. Shamima Begum, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
15. Chief Conservator of Forests (CC), Forest Department, Dhaka.
16. Director, Bangladesh National Herbarium, Dhaka.
17. Director, Bangladesh Forest Research Institute, Chattogram.
18. Ms. Razinara Begum, Director, Department of Environment, Headquarters, Dhaka.
19. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
20. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
21. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
22. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
23. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
24. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
25. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


27.03.2025
(Jesmin Nahar)
Deputy Secretary