

Government of the People's Republic of  
Bangladesh  
Ministry of Environment, Forest and Climate  
Change  
Environment Section-1  
[www.moef.gov.bd](http://www.moef.gov.bd)

**Number:** 22.00.0000.072.08.001.18.272

Date: 22/10/2024

**Government Order**

The undersigned is directed to convey the approval of Earned Leave (Ex- Bangladesh) of Ms. Lovana Jamil, Assistant Director, Department of Environment, Manikganj, Government of the People's Republic of Bangladesh for traveling to the Kingdom of Saudi Arabia (KSA) from 20/10/2024 to 03/11/2024 or 15 (fifteen) days from the date of commencement of her leave. This permission is granted for the purpose of performing the Holy Umrah Hajj in the Kingdom of Saudi Arabia (KSA) under the following terms and conditions:

- A) She will draw her pay and allowances in local currency during the aforesaid period. No part of it should be drawn in foreign currency.
- B) All the expenses related to this travel will be borne by herself;
- C) The provisions of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval.

Ms. Lovana Jamil's husband Mr. A R M Mehrub, Son- Mr. Md Lubai Al Zahian and Mr. Md Laraib Al Zuhain will accompany her during the visit.

2. This order is issued with the approval of the competent authority.

By order of President,

22-10-2024  
Rubina Ferdoushy  
Deputy Secretary  
55100141 (Phone)  
env1@moef.gov.bd

**Number:** 22.00.0000.072.08.001.18.272/1(11)

Date: 22/10/2024

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.;
2. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.;
3. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka.;
4. Director General, Department of Environment, Agargaon, Dhaka.;

5. Director General, Department of Immigration and Passport, Agargaon, Dhaka.;
6. Private Secretary to Honorable Adviser, Ministry of Environment, Forest and Climate Change;
7. Director, Hazrat Shahjalal International Airport, Dhaka.;
8. Private Secretary to Secretary, Ministry of Environment, Forest and Climate Change;
9. Chief Accounts Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.;
10. System Analyst, Ministry of Environment, Forest and Climate Change and
11. Ms. Lovana Jamil, Assistant Director, Department of Environment, Manikganj..



22-10-2024  
Rubina Ferdoushy  
Deputy Secretary