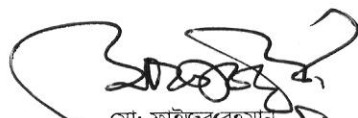


People's Republic of Bangladesh
Ministry of Environment, Forest and climate Change
Admin-3 Branch
Annual Procurement Plan for FY 2022-2023

Pack age No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
01.	Entertainment	NOS		RFQ/ Direct	Do	GOB	15.50 50% of 07.75	Planned Dates for RFQ		04 Jan 2023	15 Jan 2023	16 Jan 2023	18 Jan 2023	22 Jan 2023		-	22 Days
								Planned Days for RFQ	--	10 Days	00 Days	07 Days	05 Days	--	--	22 Days	
								Actual Dates for RFQ	--	--	--	--	--	--	--	--	
															--	--	


মো: ফাইজুর রহমান
সহকারী সচিব
২৮/০৭/২০২২
পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়


শামিমা বেগম
যুগ্মসচিব (প্রশাসন)
০২/৭/২২
পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

Annual Procurement Plan for FY 2022-2023

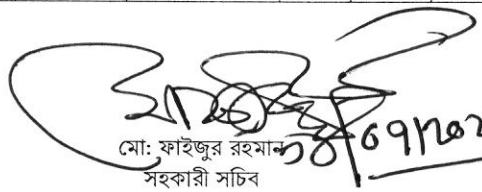
Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
02.	Seminar/Conference	NOS	As per requirement	Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	75.99	Planned Dates for OTM	-	-	-	-	-	-	-	-	
								Planned Days for OTM	--	-	-	-	-	-	-	-	
								Actual Dates for OTM	--	--	--	--	--	--	--	--	
								Planned Dates for RFQ	-	-	-	-	-	-	--	-	
								Planned Days for RFQ	--	-	-	-	-	-	--	-	
								Actual Dates for RFQ	--	--	--	--	--	--	--	--	

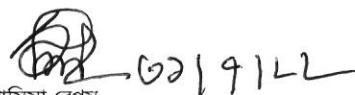

 মো: ফাইজুর রহমান
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Annual Procurement Plan for FY 2022-2023

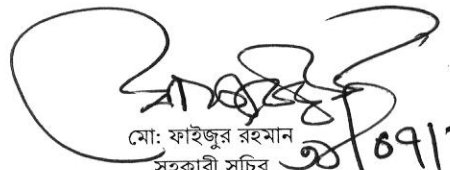
Pack age No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Sourc e of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
03.	Internet/ Fax/Talex	NOS	As per requirement	RFQ/ Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	07.80	Planned Dates for RFQ		28 Oct. 2022	07 Oct. 2022	07 Oct. 2022	12 Oct. 2022	16 Oct. 2022	--		
								Planned Days for RFQ			10 Days	00 Days	06 Days	04 Days		21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
								Planned Days for RFQ			10 Days	00 Days	06 Days	05 Days		21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

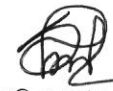

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Annual Procurement Plan for FY 2022-2023

Packag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
04.	Transport Fuel (Petrol/Octane/C NG)	LTR/CFT	List-V Enclosed	Direct purchase.	AS per authority delegated- Joint Secretary/ Deputy Secretary	GOB	29.00										
05.	Books and Journals	NOS	As per requirement	Direct purchase	As per authority delegated - Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	9.50										
06.	Postage	NOS	As per requirement	Direct purchase	Senior Assistant Secretary	GOB	0.60										
07.	Advertisement	NOS	As per requirement	Direct purchase	Joint Secretary	GOB	8.50										


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Annual Procurement Plan for FY 2022-2023

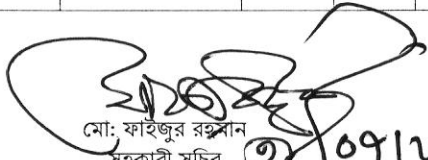
Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
08.	Téléphone/ Mobile Phone Service	NOS	As per requirement	Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	8.50	Planned Dates for OTM	-	-	-	-	-	-	-	-	
								Planned Days for OTM	--	-	-	-	-	-	-	-	
								Actual Dates for OTM	--	--	--	--	--	--	--	--	
								Planned Dates for RFQ	-	-	-	-	-	-	--	-	
								Planned Days for RFQ	--	-	-	-	-	-	--	-	
								Actual Dates for RFQ	--	--	--	--	--	--	--	--	


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Annual Procurement Plan for FY 2022-2023

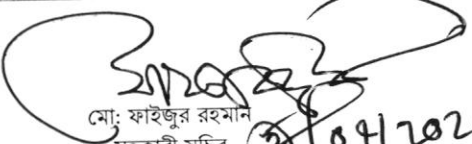
Packag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
09.	Training	NOS	As per requirement	Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	50.00 50% of 25.00	Planned Dates for OTM	-	-	-	-	-	-	-	-	-
								Planned Days for OTM	-	-	-	-	-	-	-	-	-
								Actual Dates for OTM	-	-	-	-	-	-	-	-	-
								Planned Dates for RFQ	-	-	-	-	-	-	-	-	-
								Planned Days for RFQ	-	-	-	-	-	-	-	-	-
								Actual Dates for RFQ	-	-	-	-	-	-	-	-	-

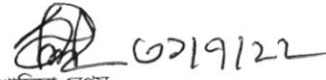

 মো: ফাইজুর রহমান
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Annual Procurement Plan for FY 2022-2023

Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
10.	Computers accessories	NOS	List -I Enclosed	OTM/ RFQ/ Direct	Do	GOB	20.00	Planned Dates for OTM		10 Oct. 2022	23 Oct. 2022	29 Oct. 2022	04 Nov. 2022	08 Nov. 2022	05 Dec. 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	05 Days	28 Days	61 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		04 Jan 2023	15 Jan 2023	16 Jan 2023	18 Jan 2023	22 Jan 2023	--	--	22 Days
								Planned Days for RFQ		--	10 Days	00 Days	07 Days	05 Days	--	22 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

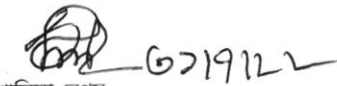

 মোঃ ফাইজুর রহমান
 সহকারী সচিব
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়


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 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

Annual Procurement Plan for FY 2022-2023

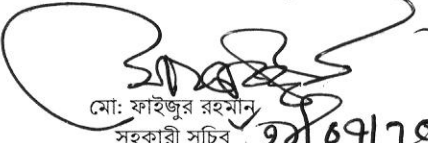
Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
11.	Printing & Bindign	NOS		RFQ/ Direct *1	Do	GOB	06.00	Planned Dates for RFQ		04 Jan 2023	15 Jan 2023	16 Jan 2023	18 Jan 2023	22 Jan 2023		-	22 Days
								Planned Days for RFQ		--	10 Days	00 Days	07 Days	05 Days	--	22 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
															--	--	


 মো: ফাইজুর রহমান
 সহকারী সচিব
 ১৪/০৭/২০২২
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়


 শামিমা বেগম
 যুগ্মসচিব (প্রশাসন)
 ০২/০৭/২০২২
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

Annual Procurement Plan for FY 2022-2023

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
12.	Stamp & Seal	NOS	As per requirement	Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	00.50	Planned Dates for OTM	-	-	-	-	-	-	-	-	-
								Planned Days for OTM		--	-	-	-	-	-	-	-
								Actual Dates for OTM		--	--	--	--	--	--	--	--
								Planned Dates for RFQ		-	-	-	-	-	--	-	-
								Planned Days for RFQ		--	-	-	-	-	--	-	-
								Actual Dates for RFQ		--	--	--	--	--	--	--	--

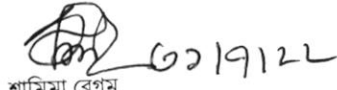

 মো: ফাইজুর রহমান
 সহকারী সচিব
 ৩১/০৭/২০২২
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়


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Annual Procurement Plan for FY 2022-2023

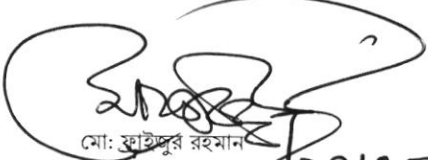
Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
13.	Others Stationary	NOS		OTM/ RFQ/ Direct	Do	GOB	25.50 50% of 12.25	Planned Dates for OTM		14 Sep. 2022	27 Sep. 2022	03 Sep. 2022	09 Sep. 2022	12 Sep. 2022	08 Oct. 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	05 Days	28 Days	61 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		04 Jan 2023	15 Jan 2023	16 Jan 2023	18 Jan 2023	22 Jan 2023	--	--	22Days
								Planned Days for RFQ		--	10 Days	00 Days	07 Days	05 Days	--	22 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

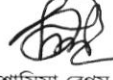

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Annual Procurement Plan for FY 2022-2023

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
14.	Liveries	NOS	As per privilege	RFQ/ Direct	Subject to the authority delegated in the Delegation of Financial Power of this Division - Deputy Secretary/ Senior Assistant Secretary	GOB	3.00	Planned Dates for RFQ		06 Dec 2022	15 Dec 2022	15 Dec r 2022	20 Dec 2022	24 Dec 2022	--	--	21 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	


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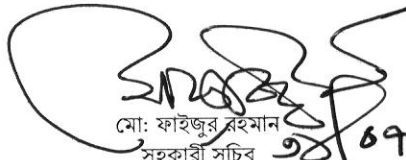
Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Sourc e of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
15.	Published	NOS	As per requirement	RFQ/ Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	07.50	Planned Dates for RFQ		13 Nov. 2022	22 Nov. 2022	22 Nov. 2022	27 Nov 2022	30 Nov 2022	--		
								Planned Days for RFQ			10 Days	00 Days	06 Days	04 Days		21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
								Planned Days for RFQ			10 Days	00 Days	06 Days	05 Days		21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	


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 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

Annual Procurement Plan for FY 2022-2023

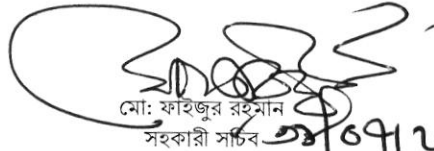
Packag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
16.	Maintenance of Vehicle	NOS	As per privilege	RFQ/ Direct	Subject to the authority delegated in the Delegation of Financial Power of this Division - Deputy Secretary/ Senior Assistant Secretary	GOB	11.00	Planned Dates for RFQ		06 Dec 2022	15 Dec 2022	15 Dec r 2022	20 Dec 2022	24 Dec 2022	--	--	21 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	


 মো: ফাইজুর রহমান
 সহকারী সচিব
 ৩৪/০৭/২০২২
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়


 শামিমা বেগম
 মুগ্ধসচিব (প্রশাসন)
 ০২/০৭/২২
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

Annual Procurement Plan for FY 2022-2023

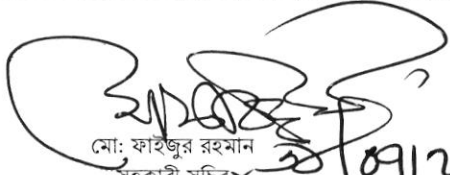
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
17.	Furniture Repair/ Maintenance	NOS	As per requireme nt	Direct Method	Do	GOB	3.50	Planned Dates for RFQ									
								Planned Days for RFQ									
								Actual Dates for RFQ									


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 যুগ্মসচিব (প্রশাসন)
 ০৭/০৭/২০২২
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

Annual Procurement Plan for FY 2022-2023

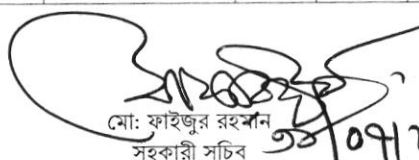
Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
18.	Computer Repair/ Maintenance	NOS	As per requireme nt	Direct Method	Do	GOB	2.20	Planned Dates for RFQ									
								Planned Days for RFQ									
								Actual Dates for RFQ									


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Annual Procurement Plan for FY 2022-2023

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
19.	Computer and Office Equipment Related Supporting materials/Install ation/ Supply, Maintenance	NOS	List – II Enclosed	OTM/ RFQ/ Direct	Subject to the authority delegated in the Delegation of Financial Power of this Division- Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary/ Assistant Secretary..	GOB	35.50 50% of 17.75	Planned Dates for OTM		04 Sep. 2022	13 Sep. 2022	19 Sep. 2022	19 Sep. 2022	22 Sep. 2022	18 Oct' 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	04 Days	28 Days	60 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		04 Jan' 2023	15 Jan' 2023	16 Janu' 2023	18 Jan' 2023	22 Jan' 2023	--		20 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	04 Days	--	20 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

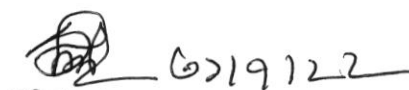

 মো: ফাইজুর রহমান
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Annual Procurement Plan for FY 2022-2023

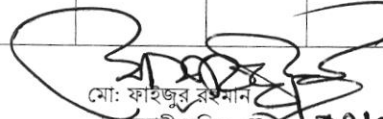
Pack age No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
20.	Telecommunication Equipment	NOS	List -III Enclosed	RFQ/ Direct *1	Do	GOB	08.00	Planned Dates for RFQ		04 Jan 2023	15 Jan 2023	16 Jan 2023	18 Jan 2023	22 Jan 2023		-	22 Days
								Planned Days for RFQ		--	10 Days	00 Days	07 Days	05 Days	--	22 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
															--	--	


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Annual Procurement Plan for FY 2022-2023

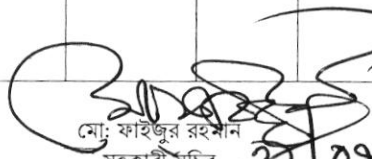
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
21.	Office Equipment	NOS	List-IV Enclosed	OTM/ RFQ/ Direct	Do	GOB	10.00	Planned Dates for OTM		14 Sep. 2022	27 Sep. 2022	03 Sep. 2022	09 Sep. 2022	12 Sep. 2022	08 Oct. 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	05 Days	28 Days	61 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		02 Nov. 2022	08 Nov. 2022	08 Nov. 2022	14 Nov. 2022	18 Nov. 2022	--	--	20 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	04 Days	--	20 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
								Planned Days for RFQ		04 Apr' 2023	13 Apr' 2023	13 Apr' 2023	18 Apr' 2023	22 Apr' 2023	--	--	21 Days
								Actual Dates for RFQ		--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Planned Days for RFQ		--	--	--	--	--	--	--	

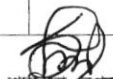

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Annual Procurement Plan for FY 2022-2023

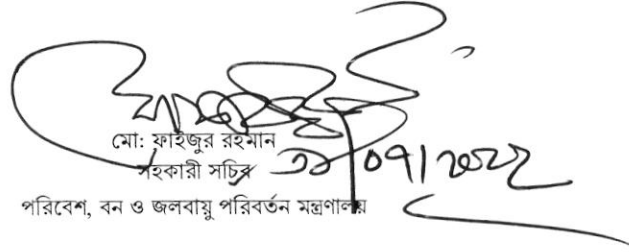
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
22.	Furniture	NOS	List-V Enclosed	OTM/ RFQ/ Direct	Do	GOB	27.00 50% of 13.50	Planned Dates for OTM		14 Sep. 2022	27 Sep. 2022	03 Sep. 2022	09 Sep. 2022	12 Sep. 2022	08 Oct. 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	05 Days	28 Days	61 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		02 Nov. 2022	08 Nov. 2022	08 Nov. 2022	14 Nov. 2022	18 Nov. 2022	--	--	20 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	04 Days	--	20 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
								Planned Days for RFQ		04 Apr' 2023	13 Apr' 2023	13 Apr' 2023	18 Apr' 2023	22 Apr' 2023	--	--	21 Days
								Actual Dates for RFQ		--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Planned Days for RFQ		--	--	--	--	--	--	--	

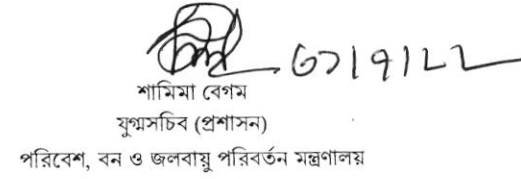

 মোঃ ফাইজুর রহমান
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Annual Procurement Plan for FY 2022-2023

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
23.	Others Equipment & Instulment Repair/ Maintenance	NOS	As per requiremen t	Direct Method	Do	GOB	4.70	Planned Dates for RFQ									
								Planned Days for RFQ									
								Actual Dates for RFQ									

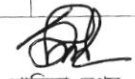

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
24.	Others Equipment Related Supporting materials/ Installation/ Supply & Maintenance	NOS	List-VI Enclosed	OTM/ RFQ/ Direct	Do	GOB	7.50	Planned Dates for OTM		14 Sep. 2022	27 Sep. 2022	03 Sep. 2022	09 Sep. 2022	12 Sep. 2022	08 Oct. 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	05 Days	28 Days	61 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		02 Nov. 2022	08 Nov. 2022	08 Nov. 2022	14 Nov. 2022	18 Nov. 2022	--	--	20 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	04 Days	--	20 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
								Planned Days for RFQ		04 Apr' 2023	13 Apr' 2023	13 Apr' 2023	18 Apr' 2023	22 Apr' 2023	--	--	21 Days
								Actual Dates for RFQ		--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Planned Days for RFQ		--	--	--	--	--	--	--	


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