

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0003.24.591

Date: 04 December 2025

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Dr. Farhina Ahmed (Passport No. D00010906), Secretary**, Ministry of Environment, Forest and Climate Change, to participate in the 7th Session of the United Nations Environment Assembly (UNEA-7), scheduled to be held from **8 to 12 December 2025** in **Nairobi, Kenya**.

2. This approval is granted under the following terms and conditions:
- The official will commence her journey to Kenya on 6 December 2025 and return on 13 December 2025, subject to travel convenience;
 - The entire duration of the visit to Kenya, including travel and transit, shall be treated as on duty;
 - She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - UNEP Secretariat will bear her round-trip economy-class airfare, daily subsistence allowance and terminal expenses for participation in the session. Any additional expenses, if applicable, shall be met from the travel expenses budget of the Ministry of Environment, Forest and Climate Change (Budget Code: 42-1450101-124496-3244101) as per entitlement; and
 - She will not stay abroad beyond the approved period, except for necessary travel time.

3. This order is issued with the approval of the competent authority.



04.12.2025

(Milton Chandra Roy)

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary to the Honorable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. Ambassador of Bangladesh to the Republic of Kenya, Embassy of Bangladesh, Nairobi, Kenya.
5. H.E. Ambassador of the Republic of Kenya to Bangladesh, Embassy of Kenya, New Delhi, India (concurrently accredited).
6. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
7. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
8. Director General, Department of Environment, Dhaka.
9. Managing Director, Bangladesh Climate Change Trust, Dhaka.
10. Chairman, Bangladesh Rubber Board, Chattogram.
11. Director, Bangladesh National Herbarium, Dhaka.
12. Chief Conservator of Forests, Forest Department, Dhaka.
13. Director, Bangladesh Forest Research Institute, Chattogram.
14. Director General, Department of Immigration and Passports, Dhaka.
15. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
16. Private Secretary to the Honorable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
17. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
18. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka (for the kind information of the respected Secretary).
19. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
20. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
21. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.



04.12.2025

Milton Chandra Roy
Senior Assistant Secretary

