

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Admin-1 Section
www.moef.gov.bd

No.22.00.0000.051.31.023.24.466

Date:12.11.2025

GOVERNMENT ORDER

The undersigned is directed to convey the Convocations approval of Ex- Bangladesh leave of Fahmida Hoque Khan, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka, Government of the People's Republic of Bangladesh for joining the Convocation Ceremony of the University of Manchester, UK from 10 December 2025 to 19 December 2025 (Ten days) or from the date of commencement of her travel.

- a. She will draw her pay and allowances in local currency during the aforesaid period. No part of it should be drawn in foreign currency;
- b. All the expenses related to this travel will be borne by herself;
- c. The provisions of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval.

2. This order is issued with the approval of the competent authority.



12.11.2025
Md. Shawkatul Ambia
Assistant Secretary
Phone: 223357240
Email: admin1@moef.gov.bd

Number: 22.00.0000.051.31.023.24.466

Date: 12.11.2025

Copy for information and necessary action to (not in order of seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. High Commissioner, Bangladesh High Commission, London, The United Kingdom.
3. H.E. British Commissioner to Bangladesh, British High Commission, Dhaka, Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change Bangladesh Secretariat.
5. Consular, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
6. Director General, Immigration and Passport Office, Agargaon, Dhaka.
7. Fahmida Hoque Khan, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka,
8. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
11. System Analyst, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka (with request to publish in the website).
12. Chief Accounts Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.


12.11.2025
Md. Sawkatul Ambia
Assistant Secretary