

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.007.24.657

Date: 31 October 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest, and Climate Change, Government of the People's Republic of Bangladesh, for **Ms. Shamima Begum**, Joint Secretary, Ministry of Environment, Forest, and Climate Change, to attend the "Charting the Course for AI-Powered Development Across Asia and the Pacific" training course, scheduled from 04 to 08 November 2024, in Singapore.

2. This approval is accorded in line with the following terms and conditions :
  - i. The Officer may commence his journey to Singapore on a convenient date close to November 04, 2024;
  - ii. The period of this training course and the time spent for travel and transit will be treated as on duty;
  - iii. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
  - iv. Asian Development Bank (ADB) will bear all expenses related to his participation in the aforesaid training course; **there will be no financial involvement from the Government of Bangladesh;**
  - v. He will not be allowed to stay abroad more than the approved period (excluding travel time);
  - vi. He shall return to his workplace immediately after returning from the training course and
  - vii. He will have to submit reports on the training course to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the event.
3. The order issued in the memorandum number 22.00.0000.052.25.007.24.640, dated 27 October 2024 is hereby cancelled.
4. This Government Order (GO) is issued with the approval of the competent authority.

  
31.10.2024  
Jesmin Nahar

Deputy Secretary  
Phone: 02-55100257  
Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

**External**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner of Bangladesh in Singapore, High Commission of the People's Republic of Bangladesh in Singapore.
04. H.E. High Commissioner of Singapore in Bangladesh, High Commission of the Republic of Singapore in Dhaka, Bangladesh.
05. Director General, Department of Immigration and Passports, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with a request to issue a Note Verbale).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the website).

**Personal**

01. Ms. Shamima Begum, Joint Secretary, Ministry of Environment, Forest, and Climate Change, Dhaka.

  
31.10.2024  
Jesmin Nahar  
Deputy Secretary