

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.330

Date: 01 July 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

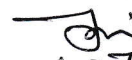
Subject: **Government Order (GO) for Participation in the United Nations Office on Drugs and Crime (UNODC) Training on Crime Scene Management and Species Identification, Related to Wildlife Crime and Trafficking, from 22 to 25 July 2025 in Nepal**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following four officials from the Forest Department to participate in the "UNODC Training on Crime Scene Management and Species Identification, Related to Wildlife Crime and Trafficking" scheduled to be held in Nepal from 22 to 25 July 2025:

Name & Designation	Office	Program Details
<b>Mr. Mohammad Shamsul Arefin</b> Assistant Conservator of Forests	Dhaka Forest Division, Dhaka	Participation in the UNODC Training on Crime Scene Management and Species Identification, Related to Wildlife Crime and Trafficking, Nepal, 22-25 July 2025
<b>Mr. Tanmay Acharjee</b> Wildlife & Biodiversity Conservation Officer	Wildlife Management & Nature Conservation Division, Khulna	
<b>Ms. Nazmun Nahar Hossain</b> Wildlife & Biodiversity Conservation Officer	Education & Training Wing, Dhaka	
<b>Mr. Konok Roy</b> Senior Lab Technician	Wildlife Crime Control Unit, Bana Bhaban, Agargaon, Dhaka	

This approval is accorded under the following terms and conditions:

2. Terms and conditions
  - i. The officials will commence their travel to Nepal on or around 22 July 2025 and return on or around 26 July 2025, subject to travel convenience;
  - ii. The entire duration of the visit, including travel and transit, shall be considered as on duty;
  - iii. They will draw their pay and allowances in local currency; no part of it shall be drawn in foreign currency;
  - iv. All expenses related to their participation will be borne by UNODC. **There will be no financial involvement from the Government of Bangladesh;**
  - v. They will not extend their stay abroad beyond the approved period (except for unavoidable travel exigencies);
  - vi. Upon return, they must report to their respective offices immediately; and
  - vii. Each official must submit a report on the training to the Admin-2 Section of this Ministry within seven (07) days of return.
3. This order is issued with the approval of the competent authority.

  
01.07.2025  
Jesmin Nahar


Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
3. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
7. Chief Conservator of Forests (cc), Forest Department, Dhaka.
8. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
9. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
10. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
11. Mr. Mohammad Shamsul Arefin, Assistant Conservator of Forests, Dhaka Forest Division, Dhaka.
12. Mr. Tanmay Acharjee, Wildlife & Biodiversity Conservation Officer, Wildlife Management & Nature Conservation Division, Khulna.
13. Ms. Nazmun Nahar Hossain, Wildlife & Biodiversity Conservation Officer, Education & Training Wing, Bangladesh Forest Department, Dhaka.
14. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Mr. Konok Roy, Senior Lab Technician, Wildlife Crime Control Unit, Bana Bhaban, Agargaon, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
01.07.2025

Jesmin Nahar  
Deputy Secretary

