

(Replaced with same memo and date)
Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment-2 Section
www.moefcc.gov.bd

No. 22.00.0000.073.024.02.24.343

Date: 22 September 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segunbagicha, Dhaka.

Subject: Government Order to participate in the twenty-seventh meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA-27) to be held on 20-24 October 2025 and the first meeting of the Subsidiary Body on Article 8(j) and Other Provisions of the Convention on Biological Diversity Related to Indigenous Peoples and Local Communities (SB8J-1) to be held on 27-30 October 2025 in Panama City, Panama.

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the twenty-seventh meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA-27) to be held on 20-24 October 2025 and the first meeting of the Subsidiary Body on Article 8(j) and Other Provisions of the Convention on Biological Diversity Related to Indigenous Peoples and Local Communities (SB8J-1) to be held on 27-30 October 2025 in Panama City, Panama

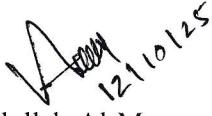
Sl. no	Name, designation and Office	Position and Duration	Passport Number
1.	Dr. Fahmida Khanom Additional Secretary Ministry of Environment, Forest and Climate Change Dhaka, Bangladesh.	Head of Delegation 18-24 October 2025	F00026792
2.	Mr. Md. Jahidul Kabir Deputy Chief Conservator of Forests Forest Department, Dhaka	Member 17-24 October 2025	E00055748
3.	Dr. Md. Saifur Rahman Joint Secretary Ministry of Environment, Forest and Climate Change, Bangladesh	Member 26-30 October 2025	E00256407
4.	Mr. Md. Hasan Hasibur Rahman Director Department of Environment, Agargoan, Dhaka	Member 18-24 October 2025	F00013325

2. The following terms and conditions will be applicable for this tour:

- i. While participating in the sessions and on journey to and from Panama City, Panama. they will be treated as on duty;
- ii. They will draw their pays and allowances in local currency during the aforesaid period.
- iii. All expenses of the nominees in connection with this visit will be borne by the Secretariat of the Convention on Biological Diversity, Food and Agriculture Organization (FAO) and The International Centre for Integrated Mountain Development (ICIMOD). If the funding body does not bear any part of their expenses for this programme, those expenses will be borne by the Government of Bangladesh as per existing rules according to her entitlement.
- iv. They will not stay abroad beyond the approved period (excluding travel time).
- v. They will submit a report on the acquired experiences to this Ministry within 15 working days after their return to Bangladesh.

3. This order is issued with the approval of the competent authority

Sincerely yours,

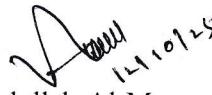

12/10/25
Abdullah-Al-Mamun
Deputy Secretary
Mobile No. 01345-776043
Email: env2@moef.gov.bd

No. 22.00.0000.073.024.02.24.343

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Copy for kind information and necessary action to (not as per seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to the Chief Adviser, Chief Adviser's Office, Dhaka, Bangladesh.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka, Bangladesh.
5. Dr. Fahmida Khanom, Additional Secretary (Environment), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Additional Secretary (all), Ministry of Environment, Forest and Climate Change, Dhaka.
7. Director General, Department of Environment, Agargoan, Dhaka
8. Director General, Department of Immigration and Passports, Dhaka, Bangladesh.
9. Director General (Consular and Welfare Wing), Ministry of Foreign Affairs, Dhaka (with a request for issuing note verbal).
10. Chief Conservator of Forest, Forest Department, Agargoan, Dhaka
11. Joint Secretary (Administration), Ministry of Environment, Forest and Climate Change, Dhaka.
12. Dr. Md. Saifur Rahman, Joint Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh
13. PS to the Hon'ble Advisor, Ministry of Environment, Forest and Climate Change, Dhaka, Bangladesh.
14. Mr. Md. Jahidul Kabir, Deputy Chief Conservator of Forests, Forest Department, Dhaka
15. Deputy Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka (with a request to update the database).
16. PS to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka, Bangladesh.
17. Mr. Md. Hasan Hasibur Rahman, Director, Department of Environment, Agargoan, Dhaka
15. System Analyst, Ministry of Environment, Forest and Climate Change **(with a request to upload the GO in the website)**.
15. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka, Bangladesh.


12/10/25
Abdullah-Al-Mamun
Deputy Secretary