

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.004.24.590

Date: 15 September 2024


To: Chief Accounts and Finance Officer
Cabinet Division
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **H.E. Ms. Syeda Rizwana Hasan, Honorable Advisor**, Ministry of Environment, Forest and Climate Change, Dhaka, to attend the Partnership for a Lead-Free Future (PLF) Launch and the Ministerial Consultation Meeting on the Plastic Pollution Treaty. The PLF Launch is scheduled to be held on 23 September 2024, and the Ministerial Consultation Meeting on the Plastic Pollution Treaty will take place on 25 September 2024 in New York City, USA. This approval is accorded in line with the outlined terms and conditions.

2. Terms and conditions:

- i. The Honorable Advisor may commence her journey to the United States on a convenient date close to September 23, 2024;
- ii. The duration of the programs, including the time spent on travel and transit, will be considered as official duty;
- iii. The Honorable Advisor will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. The costs related to her participation in the Partnership for a Lead-Free Future (PLF) Launch and the Ministerial Consultation Meeting on the Plastic Pollution Treaty will be borne by the respective organizing entities. Should any expenses arise that are not covered by the organizing entities, those will be executed from the travel expenses code of the Cabinet Division (03-1040301-100121-3244101) according to her entitlement and
- v. She will not stay in the United States beyond the approved period (except for travel days).

3. This order is issued with the approval of the competent authority.


15.09.2024
(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
03. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
04. Special Assistant to the Honorable Chief Advisor, Chief Advisor's Office, Dhaka.
05. H.E. Ambassador of Bangladesh to USA, Embassy of Bangladesh in Washington, DC, USA.
06. H.E. Ambassador of USA to Bangladesh, Embassy of USA in Dhaka, Bangladesh.
07. Ambassador and Permanent Representative, Permanent Mission of Bangladesh to the United Nations, New York, USA.
08. Director General, Department of Immigration and Passports, Dhaka.
09. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
10. Director General, Department of Environment, Dhaka.
11. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
12. Managing Director, Bangladesh Climate Change Trust, Dhaka.
13. Chairman, Bangladesh Rubber Board, Chattogram.
14. Director, Bangladesh National Herbarium, Dhaka.
15. Chief Conservator of Forests (cc), Forest Department, Dhaka.
16. Director, Bangladesh Forest Research Institute, Chattogram.
17. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
18. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).
05. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.

Personal

01. H.E. Ms. Syeda Rizwana Hasan, Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.


15.09.2024
(Jesmin Nahar)
Deputy Secretary