

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment-3 Section
www.moef.gov.bd

Memo No. 22.00.0000.074.25.003.21(2)-236

Date: 22 September 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segunbagicha, Dhaka

Subject: Government Order to participate in the Intergovernmental Negotiating Committee (INC) for the informal in-person meeting of Heads of Delegation (HoD) to the INC to be held from 30 September to 01 October 2024 in Nairobi, Kenya.

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the informal in-person meeting to develop an international legally binding instrument on plastic pollution, including in the marine environment to be held from 30 September to 01 October 2024 in Nairobi, Kenya.

Sl. no	Name and designation	Delegation	Funding Body
1.	Mr. Md. Rezaul Karim Joint Secretary Ministry of Environment, Forest and Climate Change	Head of Delegation	UNEP
2.	Dr. Abdullah Al Mamun Deputy Director Department of Environment, Agargaon, Dhaka 1207, Bangladesh	Member	UNEP

2. The following terms and conditions will be applicable for this tour:

- The participants will start their journey for Nairobi, Kenya on a convenient date close to their approved duration;
- The period of this session and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency during the aforesaid period.
- All expenses of the nominees in connection with this visit will be borne by United Nations Environment Programme (UNEP). There is no financial involvement of the Government of the People's Republic of Bangladesh with this tour.
- They will not stay abroad beyond the approved period (excluding travel time).
- They will return to their respective work place immediately after returning from the meeting; and
- They will submit a report on the acquired experiences to this Ministry within 10 working days after their return to Bangladesh.

3. This order is issued with the approval of the competent authority.

Sincerely,


22.09.2024
Dr. Md. Faisal Abedin Khan
Deputy Secretary

Ministry of Environment, Forest and Climate Change
Email: fakhan25bd@gmail.com

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Email: fakhan25bd@gmail.com

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Copy for kind information and necessary action to (not as per seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. Additional Secretary (all), Ministry of Environment, Forest and Climate Change, Dhaka.
4. Director General, Department of Environment, Agargaon, Dhaka.
5. Director General, Immigration and Passport, Dhaka.
6. H.E. Ambassador of Nairobi to Bangladesh, Embassy of Nairobi in Bangladesh.
7. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
8. Joint Secretary (Administration), Ministry of Environment, Forest and Climate Change, Dhaka.
9. Mr. Md. Rezaul Karim, Joint Secretary, Ministry of Environment, Forest and Climate Change.
10. PS to Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
11. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka.
12. Deputy Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka (with a request to update the database).
13. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh.
14. System Analyst, Ministry of Environment Forest and Climate Change **(with a request to upload the GO in the website).**
15. Mr. Abdullah Al Mamun, Deputy Director, Department of Environment, Agargaon, Dhaka.
16. Accounts Officer, Ministry of Environment Forest and Climate Change, Dhaka.


22.09.2024
Dr. Md. Faisal Abedin Khan
Deputy Secretary