

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0004.24.527

Date: 02 November 2025

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for Her Excellency **Ms. Syeda Rizwana Hasan** (Passport No. **D00017713**), Honorable Adviser to the **Ministry of Environment, Forest and Climate Change** as well as the **Ministry of Water Resources**, to participate in the following sessions of the upcoming conference to be held in **Islamabad, Pakistan**, from **04-07 November 2025**.

Sl. No.	Role/Session Title	Date
1)	Distinguished Speaker at the Opening Plenary on "Sustainable Development in the Emerging World Disorder"	04 November 2025
2)	Session Chair for the Thematic Session on "Advancing SDG 7 in the Hindu Kush Himalaya: Climate-Resilient Renewable Energy, Regional Cooperation, and Pathway"	06 November 2025

2. This approval is accorded under the following terms and conditions:
 - i. Her Excellency will commence her journey to Pakistan on or around **03 November 2025** and return on or around **07 November 2025**, subject to travel convenience;
 - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - iii. She will draw her pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - iv. The airfare for participation will be borne by the Institute for Global Environmental Strategies (IGES). If any additional expenses arise during the period of participation in line with her official entitlements, such costs may be met from the Cabinet Division's budget under the head "Travel Expenses-03-1040301-100121-3244101"; and
 - v. She will not stay abroad beyond the approved period, except for necessary travel time.

3. This order is issued with the approval of the competent authority.


02.11.2025
Milton Chandra Roy
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary to the Honorable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. Secretary, Ministry of Water Resources, Dhaka.
5. H.E. High Commissioner of Bangladesh to the Islamic Republic of Pakistan, High Commission of Bangladesh, Islamabad.
6. H.E. High Commissioner of the Islamic Republic of Pakistan to Bangladesh, High Commission of Pakistan, Dhaka.
7. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
8. Director General, Department of Immigration and Passports, Dhaka.
9. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
10. Director General, Department of Environment, Dhaka.
11. Managing Director, Bangladesh Climate Change Trust, Dhaka.
12. Chairman, Bangladesh Rubber Board, Chattogram.
13. Director, Bangladesh National Herbarium, Dhaka.
14. Chief Conservator of Forests, Forest Department, Dhaka.
15. Director, Bangladesh Forest Research Institute, Chattogram.
16. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
17. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
18. Private Secretary to the Honourable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka (for the kind information of the Honourable Adviser).
19. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
20. Chief Accounts and Finance Officer(s), Cabinet Division/Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
21. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
22. Accounts Officer.....
23. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


02.11.2025
Milton Chandra Roy
Senior Assistant Secretary

