

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.388

Date: 10 August 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the 6<sup>th</sup> International Conference on Water Resources, Malaysia (23–25 September 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the 6th International Conference on Water Resources, to be held in **Malaysia** from **23 to 25 September 2025**. The program is being organized under the “Strengthening Institutions for Climate Change Adapted Water Resource Management in Dhaka” Technical Cooperation (TC) Project, with support from GIZ.

Name & Designation	Office	Program Details
<b>Mr. Khandokar Mohammad Tahajut Ali</b> Deputy Director (Current Charge)	Department of Environment, Dhaka	Malaysia: 23–25 September 2025
<b>Mr. Md Arifur Rahman Tanu</b> Senior Chemist (Passport No. E00181307)	Dhaka Laboratory, Department of Environment, Dhaka	(6th International Conference on Water Resources)

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- i. The officials will commence their journey to Malaysia on or around 22 September 2025 and return on or around 26 September 2025, depending on travel convenience;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to their participation in the conference will be borne by GIZ. **There will be no financial involvement from the Government of Bangladesh;**
- v. They will not stay abroad beyond the approved period (except for travel time);
- vi. They must report back to their respective offices immediately upon completion of the program; and
- vii. They are required to submit a report on the conference to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven days of their return.

3. This order is issued with the approval of the competent authority.

  
10.08.2025  
Jesmin Nahar

Deputy Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. High Commissioner of Malaysia to Bangladesh, High Commission of Malaysia in Dhaka.
3. H.E. High Commissioner of Bangladesh to Malaysia, High Commission of Bangladesh in Kuala Lumpur.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Managing Director (Additional Secretary), Office of the Managing Director, Dhaka Water Supply and Sewerage Authority, Dhaka.
6. Director General, Department of Environment, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
10. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
11. Mr. Khandokar Mohammad Tahajut Ali, Deputy Director (Current Charge), Department of Environment, Dhaka.
12. Mr. Md Arifur Rahman Tanu, Senior Chemist, Dhaka Laboratory Office, Department of Environment, Dhaka
13. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
14. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

*JN*  
10.08.2025  
Jesmin Nahar  
Deputy Secretary

