

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.471

Date: 17 September 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the "3<sup>rd</sup> Science, Policy, and Finance Dialogue (SPFD) for Regional Air Quality Management (AQM) in the Indo-Gangetic Plain and Himalayan Foothills (IGP-HF)" (23-24 September 2025, Dhulikhel, Nepal)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the "3<sup>rd</sup> Science, Policy, and Finance Dialogue (SPFD) for Regional Air Quality Management (AQM) in the Indo-Gangetic Plain and Himalayan Foothills (IGP-HF)" to be held in **Dhulikhel, Nepal**, from **23 to 24 September 2025**. The event is jointly organized by the International Centre for Integrated Mountain Development (ICIMOD) and the World Bank, in collaboration with the Government of Nepal.

Sl. No.	Name & Designation	Office	Passport No.
i.	<b>Mr. Md Khayrul Hasan</b> Additional Secretary	Ministry of Environment, Forest, and Climate Change, Dhaka	<b>A13 647 864</b>

This approval is accorded under the following terms and conditions:

2. Terms and conditions


- The official will commence his journey to Nepal on or around 22 September 2025 and return on or around 25 September 2025, depending on travel convenience and approved program schedule;
- The entire duration of the visit, including travel and transit, shall be treated as on duty;
- The official will draw his pay and allowances in local currency, with no part drawn in foreign currency;
- All expenses related to his participation in the dialogue will be borne by organizers (ICIMOD & World Bank). **There will be no financial involvement from the Government of Bangladesh;**
- The official will not stay abroad beyond the approved period (except for travel time);
- The official must report back to his office immediately upon completion of the program; and
- He shall submit a report on the dialogue to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven days of return.

3. This order is issued with the approval of the competent authority.

  
17.09.2025  
Milton Chandra Roy  
Senior Assistant Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary to the Honorable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
5. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
6. Mr. Md Khayrul Hasan, Additional Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
17.09.2025  
Milton Chandra Roy  
Senior Assistant Secretary

