

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.248

Date: 15 May 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order for Participation in the "Remote Sensing Survey Regional Workshop for South Asian Countries" to be held in Bangkok, Thailand from 30 June to 04 July 2025**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials of the Department of Forest to participate in the "Remote Sensing Survey Regional Workshop for South Asian Countries" to be held in **Bangkok, Thailand from 30 June to 04 July 2025**.

Sl. No.	Name & Designation	Office
i.	<b>Dr. Mariam Akhter</b> Assistant Chief Conservator of Forests	Development Planning Unit, Forest Department, Agargaon, Dhaka
ii.	<b>Mr. Md Shariful Islam</b> Assistant Conservator of Forests	
iii.	<b>Ms. Afroza Begum</b> Research Officer	RIMS Unit, Forest Department, Agargaon, Dhaka
iv.	<b>Mr. Md Bablu Zzaman</b> Forester	

This approval is accorded under the following terms and conditions:

2. Terms and conditions
  - i. The officials will commence their journey to Thailand on or around 29 June 2025 and return upon completion of the program on or around 5 July 2025, depending on travel convenience;
  - ii. The entire duration of the visit, including travel and transit, shall be considered as on duty;
  - iii. They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
  - iv. All expenses related to his participation will be borne by the FAO. **There will be no financial involvement from the Government of Bangladesh;**
  - v. The officials shall not stay abroad beyond the approved period (except for travel time);
  - vi. They must report back to their respective offices immediately upon completion of the program; and
  - vii. Each official is required to submit a report on the acquired experience from the program to the Admin-2 Section of the Ministry within seven (07) working days of return.
3. This order is issued with the approval of the competent authority.

  
15.05.2025  
Jesmin Nahar  
Deputy Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
3. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Chief Conservator of Forests (cc), Forest Department, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
8. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
10. Dr. Mariam Akhter, Assistant Chief Conservator of Forests, Development Planning Unit, Forest Department, Agargaon, Dhaka **(with a request to submit a report on the acquired experience from the workshop upon its completion).**
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Mr. Md Shariful Islam, Assistant Conservator of Forests, RIMS Unit, Forest Department, Agargaon, Dhaka **(with a request to submit a report on the acquired experience from the workshop upon its completion).**
14. Ms. Afroza Begum, Research Officer, RIMS Unit, Forest Department, Agargaon, Dhaka **(with a request to submit a report on the acquired experience from the workshop upon its completion).**
15. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
17. Mr. Md Bablu Zzaman, Forester, RIMS Unit, Forest Department, Agargaon, Dhaka **(with a request to submit a report on the acquired experience from the workshop upon its completion).**

*[Signature]*  
15.05.2025  
Jesmin Nahar  
Deputy Secretary