

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.339

Date: 03 July 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order for Participation in the BIMSTEC Regional Workshop on GESI-Responsive Climate Action, Kathmandu, Nepal, 14–15 July 2025**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following official to participate in the workshop titled: "Strengthening Regional Cooperation for promoting GESI-Responsive Climate Action in BIMSTEC Region: Capacity Building and Consultation Workshop for Inclusive Climate Policy and Planning," scheduled to be held from **14 to 15 July 2025** in **Kathmandu, Nepal**. The program is jointly organized by UN Women, UNEP, ICIMOD, and the BIMSTEC Secretariat, with the support of the Government of Nepal.

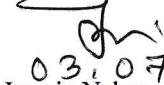
Name & Designation	Office	Program Details
Mr. Tushar Kumar Paul Deputy Secretary	Ministry of Environment, Forest, and Climate Change, Dhaka	Participation in the BIMSTEC Regional Workshop on GESI- Responsive Climate Action, Kathmandu, Nepal, 14–15 July 2025

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- i. The official will leave for Nepal on or around 13 July 2025 and return to Bangladesh upon completion of the program, on or around 16 July 2025, depending on travel convenience;
- ii. The entire duration of the visit, including travel and transit, shall be considered as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to his participation will be borne by the organizers (UN Women, UNEP, ICIMOD, and the BIMSTEC Secretariat). **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not stay abroad beyond the approved period (except for travel time);
- vi. He must report back to his office immediately upon completion of the workshop; and
- vii. He is required to submit a report on the event to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.


03.07.2025

Jesmin Nahar
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
4. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Joint Secretary (Administration/Forest), Ministry of Environment, Forest and Climate Change, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
9. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
10. Mr. Tushar Kumar Paul, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
14. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


03.07.2025
Jesmin Nahar
Deputy Secretary

