

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.420

Date: 21 August 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the South Asia Operations Forum 2025, Singapore (22–24 September 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the South Asia Operations Forum 2025, to be held in **Singapore** from **22 to 24 September 2025**.


Name & Designation	Office	Program Details
Mr. Milton Chandra Roy Senior Assistant Secretary (Passport No. E00 122 973)	Ministry of Environment, Forest and Climate Change, Dhaka	Singapore: 22–24 September 2025 (South Asia Operations Forum 2025)

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- The official will commence his journey to Singapore on or around 21 September 2025 and return on or around 25 September 2025, depending on travel convenience;
- The entire duration of the visit, including travel and transit, shall be considered as on duty;
- He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- All expenses related to his participation in the program will be borne by the Asian Development Bank (ADB). **There will be no financial involvement from the Government of Bangladesh;**
- He will not stay abroad beyond the approved period (except for travel time);
- He must report back to his office immediately upon completion of the forum; and
- He is required to submit a report on the forum to the Administration -2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.


21.08.2025

Jesmin Nahar

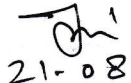
Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. High Commissioner of Bangladesh in Singapore, High Commission of the People's Republic of Bangladesh in Singapore.
4. H.E. High Commissioner of Singapore in Bangladesh, High Commission of the Republic of Singapore in Dhaka, Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
10. Mr. Milton Chandra Roy, Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Dhaka
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


21-08-2025
Jesmin Nahar
Deputy Secretary

