

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.568

Date: 17 November 2025

Government Order

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the **ESCAP-UNEP session titled "Connecting National Needs with Regional Action for Clean Air in Asia and the Pacific"**, to be held on **25 November 2025** at **Sukosol Hotel, Bangkok, Thailand**.

Sl. No.	Name	Designation & Office
i.	Mr. Md Tawsif Rahman (Passport No. E00153449)	Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Dhaka

2. This approval is accorded under the following terms and conditions:

- i. The official will commence his journey from Dhaka to Bangkok on **24 November 2025** and return on **27 November 2025**, subject to travel convenience;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to his participation will be borne by the International Centre for Integrated Mountain Development (ICIMOD). **There will be no financial involvement from the Government of Bangladesh;**
- v. The official will not stay abroad beyond the approved period (except for unavoidable travel time);
- vi. He must report back to his office immediately upon completion of the session; and
- vii. He is required to submit a **brief report** on the session to the Admin-2 Section, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of his return.

3. This order is issued with the approval of the competent authority.



17.11.2025

Milton Chandra Roy


Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
4. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
10. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. **Mr. Md Tawsif Rahman**, Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
13. Accounts Officer.....
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


17.11.2025
Milton Chandra Roy
Senior Assistant Secretary

