

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.441

Date: 03 September 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the Regional Consultation on “Enhancing Climate Actions in the Hindu Kush Himalaya: Readiness and Access to Climate Finance” (17–18 September 2025, Kathmandu, Nepal)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the Regional Consultation on “Enhancing Climate Actions in the Hindu Kush Himalaya: Readiness and Access to Climate Finance” to be held on **17–18 September 2025** at the ICIMOD Headquarters, **Kathmandu, Nepal**, organized by the International Centre for Integrated Mountain Development (ICIMOD).

Sl. No.	Name & Designation	Office	Passport No.
i.	Mr. Md Abujafor Ripon Director (Deputy Secretary)	Bangladesh Climate Change Trust, Dhaka	E00 156 221
ii.	Mr. Md Hasan Hasibur Rahman Director	Department of Environment, Headquarters, Dhaka	F00 013 325
iii.	Mr. Ahammad Shah Assistant Director	Bangladesh Climate Change Trust, Dhaka	A04 098 661

This approval is accorded under the following terms and conditions:

2. Terms and conditions

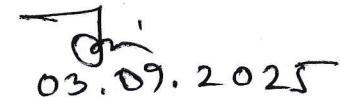
- i. The officials will commence their journey to Nepal on or around 16 September 2025 and will return on or around 19 September 2025, depending on travel convenience and approved program schedule;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. The officials will draw their pay and allowances in local currency, with no part drawn in foreign currency;
- iv. All expenses related to her participation in the meeting will be borne by ICIMOD. **There will be no financial involvement from the Government of Bangladesh;**
- v. The officials will not stay abroad beyond the approved period (except for travel time);
- vi. The officials must report back to their respective offices immediately upon completion of the program; and
- vii. Each official shall submit a report on the consultation to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven days of return.

3. This order is issued with the approval of the competent authority.


03.09.2025
Jesmin Nahar
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
4. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Managing Director, Bangladesh Climate Change Trust, Dhaka.
7. Director General, Department of Environment, Dhaka.
8. Director General, Department of Immigration and Passports, Dhaka.
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
10. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
11. Mr. Md Abujafar Ripon, Director (Deputy Secretary), Bangladesh Climate Change Trust, Dhaka.
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
13. Mr. Md Hasan Hasibur Rahman, Director, Department of Environment, Headquarters, Dhaka.
14. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Mr. Ahammad Shah, Assistant Director, Bangladesh Climate Change Trust, Dhaka.
16. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


03.09.2025

Jesmin Nahar
Deputy Secretary

