

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.327

Date: 30 June 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation of Bangladesh Forest Department Officials in "The Second Meghna Knowledge Forum (MKF II)" to be held in Bangkok, Thailand from 23 to 25 July 2025**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials of the Bangladesh Forest Department to participate in the "The Second Meghna Knowledge Forum (MKF II)". The forum will take place in **Bangkok, Thailand from 23 to 25 July 2025**, under the theme "Building Community and Ecosystem Resilience to Climate Change."


Sl. No.	Name & Designation	Office	Program Details
i.	Mr. Md. Rakibul Hasan Mukul Deputy Chief Conservator of Forests (Current Charge)	Planning Wing, Bana Bhaban, Agargaon, Dhaka	Bangkok, Thailand: 23–25 July 2025 Participation in "Meghna Knowledge Forum II (MKF II)"
ii.	Mr. Imran Ahmed Conservator of Forests	Khulna Circle, Khulna	
iii.	Mr. M. K. M. Iqbal Husain Chowdhury Assistant Conservator of Forests	Sundarban West Forest Division, Khulna	

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- The officials will commence their travel to Bangkok, Thailand on or around 22 July 2025 and return on or around 26 July 2025, subject to travel convenience;
- The entire duration of the visit, including travel and transit, shall be considered as on duty;
- They will draw their pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- All expenses related to their participation will be borne by the Biodiversity Cluster, GIZ Bangladesh. **There will be no financial involvement from the Government of Bangladesh;**
- They will not extend their stay abroad beyond the approved period (except for unavoidable travel exigencies);
- Upon return, they must report to their respective offices immediately; and
- Each official must submit a report on the forum to the Admin-2 Section of this Ministry within seven (07) days of return.

3. This order is issued with the approval of the competent authority.



30.06.2025
Jesmin Nahar
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

No. 22.00.0000.000.052.25.0007.24.327/1(15)

Date: 30.06.2025

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
3. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
7. Chief Conservator of Forests (cc), Forest Department, Dhaka.
8. Mr. Md. Rakibul Hasan Mukul, Deputy Chief Conservator of Forests, (Current Charge), Planning Wing, Bana Bhaban, Agargaon, Dhaka.
9. Mr. Imran Ahmed, Conservator of Forests, Khulna Circle, Khulna.
10. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
14. Mr. M. K. M. Iqbal Husain Chowdhury, Assistant Conservator of Forests, Sundarban West Forest Division, Khulna.
15. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


30.06.2025
Jesmin Nahar
Deputy Secretary

