

Replacement Letter of Same Date & Issue No.
Government of the People's Republic of Bangladesh
Ministry of Defence
Gono Bhaban Complex
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd



No.23.00.0000.221.25.004.2024-324

Date: 30 September 2026

Government Order

The undersigned is directed to convey the government approval in favour of the following officials to attend the training course "Radar Meteorology, Quantitative Precipitation Estimation (QPE) and Radar Maintenance" under the project titled "Strengthening the Capacity of Weather and Climate Services" to be held in Japan from 14-28 November 2026:

SL. No.	Name and Designation	Passport No.	Workplace
1.	Md. Rubyet Kabir, Deputy Director (Current Charge)	E00054423	Bangladesh Meteorological Department.
2.	Md. Abdul Matin, Senior Communication Engineer	E00264119	
3.	Md Sazzad Hossain, Senior Communication Engineer	E00228884	
4.	Abu Shazzad Chowdhury, Mechanical Engineer	E00203198	
5.	Md. Shah Alam, Electronic Engineer	E00151260	

2. The terms and conditions are as follows:

- The period of this visit and the time spent for travel and transit will be treated as on duty.
- They will draw their pay and allowances in local currency.
- They will submit a report within 15 days after their return.
- They will not be allowed to stay abroad for more than the approved period
- All relevant expenses of the said training programme will be borne by the 'Japan International Co-operation Agency (JICA)'; and in this connection there will be no financial involvement by Government of Bangladesh.

3. This order is issued with the approval of the competent authority.

Yours sincerely,

Md. Sanwar Hossain
Assistant Secretary

Phone: +88-02- 48118812

E-mail: pc1@mod.gov.bd

Date: 30 September 2026

Copy forwarded for kind information & necessary action to (not according to seniority):

1. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue note verbal).
3. H. E The Ambassador, Embassy of Japan in Bangladesh, Dutabash Road, Baridhara, Dhaka-1212.
4. H. E The Ambassador, Embassy of Bangladesh in Tokyo, 3-29, Kioicho, Chiyoda city, Tokyo, Japan.
5. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
6. Director, Hazrat Shahjalal (R) International Airport, Dhaka.
7. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
8. PS to Secretary, Ministry of Defence, Dhaka.
9. Chief Accounts and Finance Officer, Ministry of Defence, HBFC Bhaban, 22, Purana Paltan, Dhaka
10. Director, Bangladesh Meteorological Department, Agargaon, Dhaka
11. System Analyst, Ministry of Defence, Dhaka (With a request to publish on MOD website).
12. Ms. SHOJI Izumi, Senior Representative, Japan International Cooperation Agency (JICA), Bangladesh, 3rd Floor, Bay's Galleria, 57 Gulshan Avenue (CWS-A19), Gulshan-1, Dhaka-1212.
13. Md. Rubyet Kobir, Deputy Director (Current charge), Bangladesh Meteorological Department.
14. Md. Abdul Matin, Senior Communication Engineer, Bangladesh Meteorological Department, Agargaon, Dhaka.
15. Md Sazzad Hossain, Senior Communication Engineer, Bangladesh Meteorological Department, Agargaon, Dhaka.
16. Abu Shazzad Chowdhury, Mechanical Engineer, Bangladesh Meteorological Department, Agargaon, Dhaka.
17. Md. Shah Alam, Electronic Engineer, Bangladesh Meteorological Department, Agargaon, Dhaka.
18. Accounts officer. Ministry of Defence, Dhaka.
19. Personal Officer of Wing Chief (Wing-3), Ministry of Defence, Dhaka


08.10.26
Md. Sanwar Hossain
Assistant Secretary