

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation and Tourism
CA-2 Branch
Bangladesh Secretariat, Dhaka
www.mocat.gov.bd

No.30.00.0000.014.18.0006.2026- 252

Date: 02.09.2026

From : Md. Nurul Huda
Deputy Secretary

To : Chairman
Civil Aviation Authority of Bangladesh
Kurmitola, Dhaka.

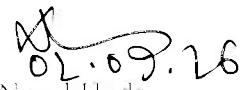
Subject : **Permission to visit Saudi Arabia.**

Ref: CAAB Ref No: 30.31.0000.000.113.25.0005.21-146, Date: 30.07.2026

The undersigned is directed to convey the Government's approval to Mr. Abdul Kadir, Deputy Director (Airworthiness Standard), Civil Aviation Authority of Bangladesh (Passport Number: E00225818) to conduct Inspection on Engineering Facility to renew Certificate of Approval and Scope Extension in favour of '**National Aviation Ground Support L.L.C.**' in Jeddah, Riyadh and Medina, **Saudi Arabia** under the terms and conditions specified in para-2. The duration of his visit from 10-20 August 2026 (Including 2 days weekend) or 11 days excluding transit period from the date of actual departure.

2. **Terms & Conditions:**

- (a) He will be treated as on duty during the period of his visit.
- (b) He will draw his pay, allowances and other charges in local currency; no part of it shall be drawn in foreign currency.
- (c) All expenses in connection to the visit will be borne by the '**National Aviation Ground Support L.L.C.**' No part shall be borne by the Civil Aviation Authority of Bangladesh /Government of Bangladesh.
- (d) He will not be allowed to stay abroad more than the approved period.
- (e) He has to submit a report on the visit to the Ministry of Civil Aviation and Tourism within five days after his return.


Md Nurul Huda
Deputy Secretary
Phone: 55101237
E-Mail: dsc2@mocat.gov.bd

No.30.00.0000.014.18.0006.2026- 252

Date: 02.09.2026

Copy for Kind Information and Necessary Action: (not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka. (Atten: Consular Branch, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa).
2. H.E. Ambassador, Saudi Arabian Embassy in Dhaka, Bangladesh.
3. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Riyadh (By Bag).
4. Director General, Immigration & Passport, Agargaon, Dhaka (Actual departure date will be applicable).
5. P.S to Secretary, Ministry of Civil Aviation and Tourism.
6. P.S to Minister, Ministry of Civil Aviation and Tourism.
7. Director (Finance), Civil Aviation Authority of Bangladesh.
8. Mr. Abdul Kadir, Deputy Director (Airworthiness Standard), Civil Aviation Authority of Bangladesh (Passport Number: E00225818).
9. Programmer, Ministry of Civil Aviation and Tourism (With request to publish in the website).
10. P.O to Additional Secretary (Biman & CA)/ Joint Secretary (Admin/CA), Ministry of Civil Aviation and Tourism.


Md Nurul Huda
Deputy Secretary