Replace with the same memo and date

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation & Tourism
Admin-1 Section
Bangladesh Secretariat, Dhaka
www.mocat.gov.bd

No.30.00.0000.014.18.003.2018(part-1)-744 Date: 04.11.2026

From : Dr. Md. Golam Kabir
Deputy Secretary

To : (1) Chairman
Civil Aviation Authority of Bangladesh
Kurmitola, Dhaka.

(2) Chief Accounts & Finance Officer
Cabinet Division
CGA Bhaban, Segun Bagicha, Dhaka.

(3) Chief Accounts & Finance Officer
Ministry of Civil Aviation & Tourism
CGA Bhaban, Segun Bagicha, Dhaka.

Subject : Permission to visit Canada.

Ref : 1. CAAB Ref No: 30.31.0000.000.117.25.0001.25.44, Date : 01.10.2026

The undersigned is directed to convey the Government's approval in favour of the following officers to attend International Civil Aviation Organization (ICAO) 7th Worldwide Air Transport Conference and 43rd Extraordinary Session of the ICAO Assembly in Montreal, Canada under the terms and conditions specified in para-2. The duration of their visit will be from 16-20 Novebmer 2026 or 5 days excluding transit period from the date of actual departure.

1. Mr. M Rashiduzzaman Millat. Minister, Ministry of Civil Aviation & Tourism (Passport Number: D00013711);
2. Mr. S M Lablur Rahman, Member (Admin), Additional Secretary, Civil Aviation Authority of Bangladesh (Passport Number: E00055988);
3. Air Commodore Md. Manirul Islam, Member (Flight Standard & Regulations), Civil Aviation Authority of Bangladesh (Passport Number: E00263596);
4. Mr. Md. Sohel Parvez, P.S to Minister (Deputy Secretary), Ministry of Civil Aviation & Tourism (Passport Number: E00209745);
5. Mr. Md. Anwar Hossain, Deputy Director (CNS-ANS Inspection) cc, Civil Aviation Authority of Bangladesh (Passport Number: F00026749); and
6. Mr. Foisal Ahmed, ANS Inspector (CNS), Civil Aviation Authority of Bangladesh (Passport Number: F00196220).

2. Terms & Conditions:

a. They will be treated as on duty during the period of their visit;
b. They will draw their usual pay and allowances in local currency; no part of it shall be drawn in foreign currency;
c. All expenses in connection with the visit of Mr. M Rashiduzzaman Millat, Minister will be borne by Cabinet Division and (S/N 2-6) will be borne by the Civil Aviation Authority of Bangladesh;
d. They will not be allowed to stay abroad more than the approved period
e. They have to submit a report on the visit to the Ministy of Civil Aviation & Tourism fifteen days after their return

3. This order is issued with the approval of the competent authority.

Sd/-
04.11.2026
Dr. Md. Golam Kabir
Deputy Secretary
Phone: 55100703
E-Mail: admin1@mocat.gov.bd

No.30.00.0000.014.18.003.2018(part-1)-744(3/20) Date: 04.11.2026

Copy forwarded for kind information and necessary action to (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka;
2. Principal Secretary, Prime Minister Office, Dhaka;
3. Senior Secretary, Ministry of Public Administration. Bangladesh Secretariat, Dhaka;
4. Foreign Secretary, Ministry of Foreign Affairs, Dhaka. (Atten: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa.);
5. H. E High Commissioner of the People's Republic of Bangladesh, Canada ;
6. H. E High Commissioner, High Commission of Canada, Dhaka, Bangladesh;
7. Additional Secretary (Biman & CA Wing), Ministry of Civil Aviation & Tourism;
8. Mr. S M Lablur Rahman, Member (Admin), Additional Secretary, Civil Aviation Authority of Bangladesh;
9. Director General, Immigration & Passport, Agargaon, Dhaka. (Actual departure date will be applicable);
10. Air Commodore Md. Manirul Islam, Member (Flight Standard & Regulations), Civil Aviation Authority of Bangladesh;
11. Excutive Director, Hazrat Shahjalal International Airport, Dhaka
12. P.S to Minister, Ministry of Civil Aviation & Tourism;
13. Mr. Md. Sohel Parvez, P.S to Minister (Deputy Secretary), Ministry of Civil Aviation & Tourism;
14. P.S to Secretary, Ministry of Civil Aviation & Tourism;
15. Director (Finance), Civil Aviation Authority of Bangladesh.
16. Programmer, Ministry of Civil Aviation and Tourism (With request to publish in website).
17. Mr. Md. Anwar Hossain, Deputy Director (CNS-ANS Inspection) cc, Civil Aviation Authority of Bangladesh;
18. Accounts Officer, Accounts Section, Ministry of Civil Aviation and Tourism.
19. Mr. Foisal Ahmed, ANS Inspector (CNS), Civil Aviation Authority of Bangladesh.
20. Office copy.

04.11.2026

Dr. Md. Golam Kabir
Deputy Secretary