

Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
Administration-2 Section  
Bangladesh Secretariat, Dhaka.  
www.moca.gov.bd

Number: 43.00.0000.112.18.009.23.106

Date: 10-02-2026

**Notification**

The undersigned is directed to convey Government's approval in favour of Mr. Md Mizanur Rahman (7751), Joint Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka (Passport No. F00000569) has been granted earned leave (ex-Bangladesh) for his medical treatment in Thailand and Malaysia for 12 (twelve) days from 04-03-2026 to 15-03-2026 or from the date of commencement of Journey (excluding travel time). This leave is granted under the following terms and conditions:

- a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b) All the expenses of this visit will be borne by him. There will be no financial involvement of Bangladesh Government;
- c) The Provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval;
- d) He will not be allowed to stay abroad more than the approved period;
- e) Mr. Md Mizanur Rahman's wife Hasina Al Jannat (Passport No. B00710551) will accompany him during the travel.

By order of President,

~~W/O~~  
10.02.26

(Md. Khalid Hossain)

Deputy Secretary

Phone: 55100800

e-mail: ds\_admin2@moca.gov.bd

Number : 43.00.0000.112.18.009.23.106

Date: 10-02-2026

**Copy for kind information and necessary action to (not in line with the seniority):**

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Public Division, Office of the President, Dhaka.
5. H.E. Ambassador, Royal Thai Embassy, 18 & 20, Madani Avenue, Baridhara, Dhaka, Bangladesh.
6. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, 47/8, Ekamai Soi 30, Sukhumvit 63, Klongton Nua, Wattana Bangkok-0110, Thailand.
7. H.E. High Commissioner, High Commission of Malaysia, House No. 19, Road No. 6, Baridhara, Dhaka-1212, Bangladesh.
8. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, 5, Jalan Sultan Yahya Petra, WP 54100, Kuala Lumpur, Malaysia.
9. Additional Secretary (All), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (with a request to issue letter of introduction in favour of Mr. Md Mizanur Rahman (7751), Joint Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka and the members of his family).
11. Director General, Department of Immigration & Passport, Agargaon, Sher e Bangla Nagar, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Joint Secretary (All), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
14. Mr. Md Mizanur Rahman (7751), Joint Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
15. Deputy Secretary (All), Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
16. Private Secretary to Hon'ble Advisor, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.

17. Private Secretary to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
18. Chief Accounts & Finance Officer, Ministry of Cultural Affairs, Hisab Bhaban, Segunbagicha, Dhaka.
19. System Analyst, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka (With a request to publish the notification at MoCA website).
20. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chittagong/Osmany International Airport, Sylhet.
21. Accounts Officer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
22. Office copy.