

Government of the People's Republic of Bangladesh
Ministry of Cultural Affairs
Shilpakala Section
Bangladesh Secretariat, Dhaka
www.moca.gov.bd

No: 43.00.0000.000.116.08.0012.25(Part-2). 436

Date: 28 December 2025

Notification

The undersigned is directed to convey the administrative approval of ex-Bangladesh leave in favor of Monusanghita Devsharma, Dancer (Grade-3) assigned to the Production Department of Bangladesh Shilpakala Academy, Segunbagicha, Dhaka for the purpose of her Mother's treatment in India from 26 December 2025 to 04 January 2026 or 10 days from the date of commencement of her leave. Her Mother Usha Rani will accompany her in this visit.

02. The approval is accorded in line with the terms and conditions placed hereinafter:

- (a) All travel expenses will be borne by the applicant herself. There will be no financial involvement of the Government of Bangladesh in this visit.
- (b) The visit will be treated as ex-Bangladesh leave (personal) and the leave should be deducted from her earned leave.
- (c) The incumbent shall draw her pay and allowances for the time stipulated in local currency and no part of it should be drawn in foreign currency.
- (d) Overstay will not be permitted.
- (e) After returning she will have to submit joining report to her authority.
- (f) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

(Mousumi Sarkar Rakhi)
Deputy Secretary
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E-mail: sas7@moca.gov.bd

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Copy forwarded for kind information and necessary action (not in order of seniority) to:

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. High Commissioner, High Commission of India, Dhaka, Bangladesh, House No-1-3, Park Road, Baridhara, Dhaka.
3. H. E. High Commissioner, High Commission of Bangladesh, New Delhi, India, EP 39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi, Delhi-110021, India.
4. Director General, Department of Immigration and passport, Dhaka.
5. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of Monusanghita Devsharma).
6. Director General, Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
7. Executive Director, Hazrat Shahjalal International Airport, Dhaka.

8. PS to Adviser, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
9. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
10. Chief Accounts and Finance Officer, Ministry of Cultural Affairs, 3rd Phase, Segunbagicha, Dhaka.
- ✓ 11. System Analyst, Ministry of Cultural Affairs, Dhaka (With request to upload the order in the website of MOCA).
12. Officer in-charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
13. Monusanghita Devsharma, Dancer (Grade-3) assigned to the Production Department of Bangladesh Shilpakala Academy, Segunbagicha, Dhaka.
14. Office copy.

Mousumi Sarkar Rakhi
28/12/2023
(Mousumi Sarkar Rakhi)
Deputy Secretary