

Government of the People's Republic of Bangladesh
Ministry of Agriculture
Admin-3
www.moa.gov.bd



Memo No. 12.00.0000.021.25.117.24.139

Date: 30 July 2026

Government Order

The undersigned is directed to convey the Government's approval to the following government officials to participate in the JICA's Visit Programme under 'The Project for Development of Breeding and Water Management Technologies for safe and Nutritious Rice Production (SANRICE)' in Japan from 13 September 2026 to 22 September 2026 or on a nearest date (excluding travel & transit time):

Sl.	Name, Designation and Posting Place	Passport No
1	Md. Shahid Ullah Deputy Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka	E00252007
2	Bablu kumar Sutradhar Principal, Agriculture Training Institute (ATI), Faridpur	E00049182
3	Md. Kabir Hossen Deputy Director (Curriculum Development & Education), Training Wing, Department of Agriculture Extension Khamarbari, Dhaka	E00107821
4	Zakia Sultana, Principal (Acting) Agriculture Training Institute (ATI), Shere Bangla Nagar, Dhaka	E00226303
5	Muhammad Shariful Islam Chief Instructor, Agriculture Training Institute (ATI), Gazipur	E00203952

2. Terms and Conditions:

- Duration of the Program including the transit & travel will be treated as on duty;
- They will draw their pay and allowances in local currency;
- All expenses of the visit will be borne by Japan International Cooperation Agency (JICA). The Government of Bangladesh has no financial involvement in this tour;
- They will not be allowed to stay abroad for more than the approved period;
- They will have to submit a report to the Ministry of Agriculture within 7 (seven) days (as per prescribed format of MoPA) after returning from the Program.

3. The Government Order is issued with the approval of the competent authority.


30.07.2026
Dr. Md. Hatem Ali
Deputy Secretary
Tel: 55100885

Email: dsadmn32014@gmail.com

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Copy: forwarded for kind information and necessary action to (Not in the order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/ Principal Secretary, Chief Adviser's Office, Tejgaon, Dhaka
02. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
03. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
04. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
05. H.E Ambassador, Embassy of the People's Republic of Bangladesh, Chiyoda-ku Tokyo, Japan.

06. H.E Ambassador, Embassy of Japan, Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka
07. Director General, Department of Immigration & Passport, Agargaon, Dhaka
08. Director General (Consular & Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka. (With request to issue Note Verbal in favour of the participating officers).
09. Director General, Department of Agricultural Extension, Khamarbari, Farmgate, Dhaka
10. Director, Hazrat Shahjalal International Airport, Dhaka, Bangladesh
11. PS to the Hon'ble Minister, Ministry of Agriculture, Bangladesh Secretariat, Dhaka
12. PS to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka
13. Md. Shahid Ullah, Deputy Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka
14. Bablu kumar Sutradhar, Principal, Agriculture Training Institute (ATI), Faridpur
15. Md. Kabir Hossen, Deputy Director (Curriculum Development & Education), Training Wing, Department of Agriculture Extension Khamarbari, Dhaka
16. Zakia Sultana, Principal (Acting), Agriculture Training Institute (ATI), Shere Bangla Nagar, Dhaka
17. Muhammad Shariful Islam, Chief Instructor, Agriculture Training Institute (ATI), Gazipur
18. Immigration officer, Hazrat Shahjalal International Airport, Dhaka
19. System Analyst, ICT Cell, Ministry of Agriculture, Dhaka (Request to upload the order in the website)
20. PO to Additional Secretary (Admin), Ministry of Agriculture, Dhaka
21. PO to Additional Secretary (Extension), Ministry of Agriculture, Dhaka


3007-2026
Dr. Md. Hatem Ali
Deputy Secretary