

Government of the People's Republic of Bangladesh
Ministry of Agriculture
International Cooperation-I Section
www.moa.gov.bd

No: 12.00.0000.072.99.036.24.90

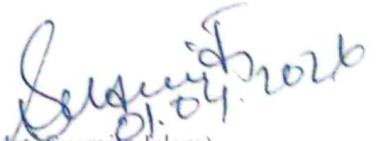
Date: 01 April 2026

Subject: Courtesy meeting between the Hon'ble Minister, Ministry of Agriculture and H. E. the Ambassador of Japan to Bangladesh.

With the above-mentioned subject, the undersigned is directed to inform that a Japanese delegation headed by the H.E. Mr. SAIDA Shinichi, Ambassador of Japan to Bangladesh will pay a courtesy meeting to Mr. Mohammed Aminur Rashid, Hon'ble Minister, Ministry of Agriculture, Government of the People's Republic of Bangladesh on 06 April 2026 Monday at 10.00 AM at his office room (No-426, Building-04, Bangladesh Secretariat, Dhaka). The members of the delegation are as follows:

- i. Mr. SAIDA Shinichi, Ambassador of Japan to the People's Republic of Bangladesh;
- ii. Mr. KARASAWA Shinju, First Secretary and Head of Economic Section; and
- iii. Mr. MAKIGUCHI Yasuyuki, Second Secretary.

2.0 In view of the above, you are kindly requested to take appropriate actions to let the delegations enter in Bangladesh Secretariat along with vehicle [DA24-001].


(Mst. Susmita Islam)
Deputy Secretary
Phone: 55100162
Email: ic1moa2023@gmail.com

Deputy Secretary
Secretariat Security Section
Ministry of Home Affairs
Bangladesh Secretariat, Dhaka.

Copy for kind information and necessary action (Not according to the seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka [K.A: Senior Assistant Secretary, East Asia and Pacific wing].
2. ~~H. E. Mr. SAIDA Shinichi, Ambassador, Embassy of Japan in Bangladesh, Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.~~
3. Deputy Secretary, Administration-2, Ministry of Agriculture, Bangladesh Secretariat, Dhaka **[With a request to provide meal for the courtesy call of 15 members];**
4. PS to Honorable Minister (Joint Secretary), Ministry of Agriculture, Bangladesh Secretariat, Dhaka;
5. PS to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
6. System Analyst, ICT Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka **[With a request to publish the courtesy call letter on MoA's website];**
7. Mr. KARASAWA Shinju, First Secretary and Head of Economic Section, Embassy of Japan in Bangladesh, Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
8. Mr. MAKIGUCHI Yasuyuki, Second Secretary, Embassy of Japan in Bangladesh, Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
9. PO to Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka;
10. PO to Joint Secretary (IC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.