

People's Republic of Bangladesh
Ministry of Agriculture
Research-1 Section
www.moa.gov.bd

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Date: 16/09/2025

To: Chief Accounts and Finance Officer (CAFO), Ministry of Agriculture, CGA Bhaban, Segunbagicha, Dhaka.

Subject: Government approval to participate in the “Asia Hub & CIAERA (Consortium for Innovations in Agricultural Education and Research) Annual Meeting” Indonesia.

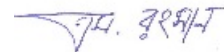
The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the “Asia Hub & CIAERA (Consortium for Innovations in Agricultural Education and Research) Annual Meeting” to be held in Indonesia from 29 September 2025 to 01 October 2025:

Md. Kafil Uddin
Senior Scientific Officer
Entomology Division
Bangladesh Agricultural Research Institute (BARI), Gazipur
(Passport Number: E00181264)

2. The terms and conditions are mentioned below:

- (a) The Duration of the Program, including the transit & travel time, will be considered as Official duty;
- (b) He will draw his pay and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency;
- (c) All expenses regarding this visit will be borne by Nanjing Agricultural University (NAU) CIAERA;
- (d) The Government of Bangladesh has no financial involvement in this visit;
- (e) He will leave Bangladesh for Indonesia on 28 September 2025 or on a nearest date and leave Indonesia for Bangladesh on 02 October or on a nearest date;
- (f) He will not be allowed to stay abroad more than the approved period; and
- (g) He will have to submit a report to the Ministry of Agriculture within 07(seven) working days after returning from the Program.

3. This order is issued with approval of the competent authority.



16-09-2025

MD. MOSTAFIZUR RAHMAN

Deputy Secretary

2233521198

dsresearch@moa.gov.bd

A Copy for has been sent consideration and necessary (if applicable) action (Not in the order of seniority):

1. Senior Secretary, Office of the Secretary, Security Services Division;
2. Foreign Secretary, Ministry of Foreign Affairs;
3. H.E the Ambassador, Embassy of Indonesia in Dhaka/H.E the High Commissioner, High Commission of Bangladesh in Indonesia;
4. Director General, Director General Office, Bangladesh Agricultural Research Institute, Gazipur;
5. Director General (Consular & Welfare Wing), Ministry of Foreign Affairs Ministry of Foreign Affairs, Segunbagicha, Dhaka (With a request to issue Note Verbal in favour of the participating officer);
6. Director General, Department of Immigration and Passport, Agargaon, Dhaka;
7. Executive Director, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
8. PS to Secretary, Office of the Secretary, Ministry of Agriculture;
9. Dr. Md. Kafil Uddin (BARI0486), Senior Scientific Officer, Entomology Division, Bangladesh Agricultural Research Institute (BARI), Gazipur;
10. Assistant Maintenance Engineer, ICT Cell, Ministry of Agriculture (With request to publish in MoA website);
11. PO to Additional Secretary, Research Wing, Ministry of Agriculture and
12. PO to Joint Secretary, Research Branch, Ministry of Agriculture.



A handwritten signature in blue ink, located above the date and name of the Deputy Secretary.

16-09-2025
MD. MOSTAFIZUR RAHMAN
Deputy Secretary