

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
ভূমি মন্ত্রণালয়
ডিজিটাইজেশন, নলেজ ম্যানেজমেন্ট ও
পারফরমেন্স (ডিকেএমপি) অনুবিভাগ
বাংলাদেশ সচিবালয়, ঢাকা।
www.minland.gov.bd

স্মারক নম্বর: ৩১.০০.০০০০.০৫৭.১১.০০৮.২৪ (অংশ-১)-৩১০

তারিখ: ০৩ জ্যৈষ্ঠ ১৪৩৩
১৭ মে ২০২৬


বিষয়ঃ ভূমি মন্ত্রণালয়ের বিশেষ কার্যক্রম “Automated Land Administration & Management System (ALAMS)” এর আওতায় ৩ (তিন) টি পদের ‘Request for Expressions of Interest’ প্রকাশ প্রসঙ্গে।

উপর্যুক্ত বিষয়ে জানানো যাচ্ছে যে, ভূমি মন্ত্রণালয়ের বিশেষ কার্যক্রম “Automated Land Administration & Management System (ALAMS)” এর আওতায় নিম্নোক্ত ৩ (তিন) টি পদের জন্য ‘Request for Expressions of Interest (REOI) প্রকাশের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুরোধ করা হলো:

- ১। ল্যান্ড সিস্টেম স্পেশালিস্ট
- ২। স্মার্ট রেকর্ড ও ম্যাপ কনসালটেন্ট
- ৩। কনটেন্ট ডেভেলপমেন্ট ও কানেকটিং সিটিজেনস কনসালটেন্ট

০২। এমতাবস্থায়, উক্ত ‘Request for Expressions of Interest (REOI)’ ভূমি মন্ত্রণালয়ের ওয়েবসাইটে এবং আগামী ১৮/০৫/২০২৬ তারিখে দৈনিক যুগান্তর ও The Daily Financial Express পত্রিকার মাঝের পৃষ্ঠায় ১২” x ৮” আকারে প্রকাশের জন্য অনুরোধ করা হলো।

সংযুক্তি: ১। ‘Request for Expressions of Interest (REOI) ১ পাতা।


আমজাদ হোসেন
উপসচিব

ফোন: ০১৫৫০-০৪১২৭৬

ই-মেইল: lsdmc1@minland.gov.bd

বিতরণ: জ্ঞাতার্থে ও কার্যার্থে প্রেরণ করা হলো (জ্যেষ্ঠতার ক্রমানুসারে নয়)

- ১। অতিরিক্ত সচিব (ডিকেএমপি) অনুবিভাগ, ভূমি মন্ত্রণালয়
- ২। যুগ্মসচিব (ডিকেএমপি), ভূমি মন্ত্রণালয়
- ৩। সিনিয়র সচিবের একান্ত সচিব, ভূমি মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)
- ৪। সিস্টেম এনালিস্ট, ভূমি মন্ত্রণালয় (নিয়োগ বিজ্ঞপ্তি-টি মন্ত্রণালয়ের ওয়েবসাইটে প্রকাশের অনুরোধসহ)
- ৫। হিসাব রক্ষণ কর্মকর্তা, ভূমি মন্ত্রণালয়
- ৬। জেনারেল ম্যানেজার (বিজ্ঞাপন), দৈনিক যুগান্তর, ক-২৪৪ প্রগতি সরণি, কুড়িল (বিশ্বরোড), বাড়িখারা, ঢাকা-১২২৯ (আগামী ১৪/০৫/২০২৫ তারিখের পত্রিকায় প্রকাশের অনুরোধসহ)।
- ৭। জেনারেল ম্যানেজার (বিজ্ঞাপন), The Daily Financial Express, ট্রপিখানা টাওয়ার (৪র্থ তলা), ৪৫, তোপখানা রোড, ঢাকা (আগামী ১৯/০৫/২০২৫ তারিখের পত্রিকায় প্রকাশের অনুরোধসহ)।
- ৮। অফিস/মাস্টার কপি।

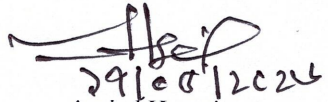
GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
Ministry of Land
Digitization, Knowledge Management and Performance (DKMP)
Bangladesh Secretariat, Dhaka-1000
www.minland.gov.bd

Ref. no.: 31.00.0000.057.11.008.24.(part-1)-309

Date: 17.05.2026

Request for Expressions of Interest for Individual Consultants (National)

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH		
1	Ministry/Division	Ministry of Land
2	Agency	ALAMS (Automated Land Administration Management System)
3	Client Name	Additional Secretary (DKMP), Ministry of Land
4	Client Code	Not used at present
5	Client District	Dhaka
6	Expression of Interest for Selection of	Individual Consultant
7	EOI Ref No	31.00.0000.057.11.008.24(part-1)
8	Date	17 May 2026
9	Method of Selection	Individual Consultant (IC)
FUNDING INFORMATION		
10	Source of Funds	GoB
11	Development Partners (if applicable)	Not applicable
PARTICULAR INFORMATION		
12	Project / Programme Code (if applicable)	120014801
13	Project / Programme Name (if applicable)	ALAMS (Automated Land Administration Management System)
14	EOI Closing Date and Time	Date: 07 June 2026 Time: 3:00 PM
INFORMATION FOR APPLICANT		
15	Brief Description of Assignment	a. Land System Specialist See detailed Terms of Reference (ToR) available on the Ministry of Land website: www.minland.gov.bd/pages/tenders b. Smart Record & Map Consultant See detailed Terms of Reference (ToR) available on the Ministry of Land website: www.minland.gov.bd/pages/tenders c. Content Development & Connecting Citizens Consultant See detailed Terms of Reference (ToR) available on the Ministry of Land website: www.minland.gov.bd/pages/tenders
16	Qualification and Experience	Educational Qualification Relevant Educational Qualification in the respective field as specified in the ToR. Experience Relevant professional experience in the respective field as specified in the ToR.
17	Other Details (if applicable)	See the Terms of Reference (ToR) available on the Ministry of Land website: www.minland.gov.bd/pages/tenders
CLIENT DETAILS		
18	Name of Official Inviting EOI	Amjad Hossain
19	Designation of Official Inviting EOI	Deputy Secretary (DKMP)
20	Address of Official Inviting EOI	Ministry of Land
21	Contact details of Official Inviting EOI	Mobile: 01550041276 Email: lsdmc1@minland.gov.bd
22	The Client reserves the right to reject all EOI's	


Amjad Hossain
Deputy Secretary (DKMP)
Ministry of Land
Email: lsdmc1@minland.gov.bd

Terms of Reference (ToR)

Position: Land System Specialist

Program: Automated Land Administration Management System (ALAMS)

Ministry of Land, Government of the People's Republic of Bangladesh

1. Background and Rationale

The Ministry of Land is implementing the Automated Land Administration Management System (ALAMS) to modernize and digitize land administration services across Bangladesh. The initiative aims to improve transparency, efficiency, accountability, interoperability and citizen-centric service delivery in alignment with the Vision of digital Bangladesh.

Under ALAMS, several integrated digital systems and platforms are being developed and operationalized, including but not limited to:

- Land Service Gateway (LSG)
- Smart Mutation System
- Smart Land Development Tax System
- Smart Record & Map Management System
- Case Management System
- Other integrated land administration and citizen service platforms

These systems require effective governance, technical supervision, system integration, operational sustainability, cybersecurity compliance and alignment with Government ICT policies and standards.

To support the successful implementation, operation and sustainability of these digital initiatives, the Ministry of Land intends to engage a qualified and experienced **Land System Specialist** on a contractual basis.

2. Objectives of the Assignment

The primary objectives are to:

- Provide technical and strategic guidance on digital land systems
- Ensure quality assurance, standardization of all digital land systems and cybersecurity compliance
- Oversee system design, development, integration and deployment
- Support procurement and technical evaluation processes
- Strengthen coordination among stakeholders and service providers
- Facilitate sustainable digital transformation of land administration

3. Scope of Services (Duties & Responsibilities)

The Land System Specialist will undertake, but not be limited to the following responsibilities:

3.1 System Governance & Advisory

- Provide strategic, legal and technical advisory support for ALAMS
- Ensure alignment of system development with field-level requirements
- Guide vendors and monitor compliance with agreed standards
- Support policy-level decisions and system governance mechanisms



3.2 System Design, Development & Integration

- Analyze and streamline existing land service processes
- Review system architecture, design standards and deployment strategies
- Conduct requirement analysis and prepare system specifications
- Oversee system integration, hosting and data migration
- Ensure full operationalization of the Land Service Gateway (LSG)

3.3 Infrastructure Management & Operational Oversight

- Oversee and manage the infrastructure, hosting environment, operational continuity, and technical sustainability of all land-related digital systems
- Ensure seamless system integration, secure data exchange, performance optimization, backup management, disaster recovery preparedness, and uninterrupted service delivery across all platforms
- Coordinate with vendors, developers, infrastructure teams, and hosting providers for system operation, maintenance, troubleshooting, deployment, and infrastructure support activities
- Monitor system performance, uptime, scalability, database health, query performance, storage utilization, and operational readiness of servers, databases, storage systems, network components, and related infrastructure services
- Identify infrastructure gaps, system vulnerabilities, and technical risks, and recommend necessary corrective measures in compliance with Government ICT and cyber security standards
- Provide technical assistance to the Ministry's technical team in receiving, reviewing, understanding, and operationalizing ICT-related tools, technologies, platforms, and systems

3.4 Security, Audit & Quality Assurance

- Ensure implementation of cybersecurity and data protection measures
- Supervise system audit and quality assurance processes
- Monitor performance of cybersecurity and audit consultants
- Ensure compliance with national ICT policies and standards

3.5 Procurement & Technical Evaluation

- Prepare technical documents (ToR, RFP, SRS, etc.)
- Support procurement of ICT systems and services
- Participate in technical evaluation of proposals and vendor selection
- Conduct technical evaluation of land service software systems
- Assist in cost estimation and budgeting

3.6 System Implementation & Monitoring

- Monitor implementation progress of all systems
- Ensure proper system testing, acceptance and handover
- Identify implementation gaps and recommend corrective actions
- Facilitate source code transfer and system ownership

3.7 Coordination & Stakeholder Management

- Coordinate with consultants, vendors and project stakeholders
- Ensure collaboration among ALAMS components and field offices
- Organize technical meetings and document decisions
- Support inter-agency coordination



3.8 Reporting & Documentation

- Prepare technical reports, meeting minutes and documentation
- Maintain records of system progress and decisions
- Present updates to senior management
- Ensure proper knowledge management practices

3.9 Support to Digital Transformation

- Provide technical inputs for Smart Land initiatives
- Support automation and innovation in land services
- Perform additional tasks assigned by the Ministry

4. Deliverables

The consultant shall submit:

- Inception Report
- System Design & Integration Review Reports
- Procurement & Technical Evaluation Reports
- Cybersecurity & Audit Monitoring Reports
- Fortnightly Progress Reports
- Monthly Reports (with invoice)
- System Handover & Compliance Reports
- Final Completion Report

5. Duration of Assignment

- **Duration:** 12 (twelve) months
- (Extendable subject to performance and project requirements)

6. Duty Station

- **Primary Location:** Dhaka
- **Travel:** Required across Bangladesh as per project needs

7. Reporting Arrangement

The consultant will report to the **Program Director, ALAMS**, Ministry of Land.

8. Qualifications and Experience

Educational Qualification

- Bachelor's (Honours) and Master's degree from a recognized university
- Minimum Second Class/Division or equivalent CGPA

Experience

- Minimum 5 years of experience in government projects/programs
- At least 3 years of experience in land administration or related robust government systems and operations
- Minimum 1 year of experience in digital systems within government projects/programs

Skills & Competencies

- Strong understanding of land management systems
- Experience in ICT system design, procurement and evaluation
- Knowledge of cybersecurity, system audit and data governance
- Strong analytical and problem-solving skills
- Excellent coordination and communication (Bangla & English)



Age Limit


- Maximum 61 years

9. Remuneration

- Monthly remuneration: **Negotiable**
- Payment will be made as per contract terms and Government rules

10. Facilities to be provided by the Client

- Office space and necessary logistics
- Computer and IT support
- Access to relevant systems, documents and data
- Coordination support from Ministry and project staff


২৭/০৮/২০২৫
আমজাদ হোসেন
উপসচিব
ভূমি মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

Terms of Reference (ToR)

Position: Content Development & Connecting Citizens Consultant

Program: Automated Land Administration Management System (ALAMS)

Organization: Ministry of Land

1. Background

The Ministry of Land is implementing the **Automated Land Administration Management System (ALAMS)** to modernize land services, ensuring transparency, efficiency and citizen-centric delivery in alignment with the vision of **Digitized Bangladesh**.

To enhance public awareness, citizen engagement and accessibility of digital land services, the Ministry has undertaken initiatives such as “**Smart Land Connect**” and related outreach programs. These initiatives aim to bridge the gap between citizens and digital land systems through strategic communication, content development and capacity-building interventions.

To support these initiatives, the Ministry intends to recruit a qualified **Content Development & Connecting Citizens Consultant** on a contractual basis.

2. Objectives of the Assignment

The key objectives of this assignment are to:

- Develop high-quality, user-friendly content for land service awareness
- Promote inclusive access through the “**Connecting the Unconnected**” strategy
- Strengthen citizen participation in digital land services
- Enhance communication between citizens and land administration authorities
- Support nationwide promotion of Smart Land initiatives

3. Scope of Work (Duties & Responsibilities)

The Consultant shall perform, but not be limited to the following responsibilities:

A. Content Development & Communication

- Develop all types of content related to Land Services and Smart land connect for digital, print and social media platforms
- Prepare user manuals, guidelines, FAQs, and communication materials
- Design awareness campaigns, communication strategies and develop training materials
- Ensure consistency, accuracy and accessibility of all content

B. Citizen Engagement & Outreach

- Implement nationwide citizen engagement strategies
- Manage digital platforms and social media communication



- Operate and support platforms such as:
 - Bhumipedia
 - BhumiBarta
 - Land Quiz
 - Land Meeting
 - Land Passport
 - Land Ambassador Program
- Respond to citizen queries and feedback in real-time

C. Training & Capacity Building

- Develop training modules for citizens and land officials
- Coordinate with Ministry of Education and training institutions for curriculum inclusion/update and relevant stakeholders
- Support training sessions, workshops and awareness programs
- Establish and support trainer pools at district and upazila levels

D. Smart Land Connect & Special Initiatives

- Support implementation of Smart Land Connect initiatives
- Contribute to innovative projects such as Land Museum
- Promote Smart Citizen, Smart Economy and Smart Society concepts

E. Service Delivery Support

- Provide support at Citizen Land Service Centers
- Assist citizens in accessing digital land services
- Coordinate complaint resolution through call centers
- Facilitate interaction between citizens and field-level officials

F. Strategic Promotion & Recognition

- Design and implement outreach campaigns
- Support initiatives for national and international recognition
- Promote success stories and best practices

G. Coordination & Reporting

- Work under the supervision of the Program Director (ALAMS)
- Coordinate with government agencies, stakeholders and field offices
- Prepare periodic reports and documentation
- Perform additional tasks as assigned

4. Deliverables

The Consultant shall submit the following:

- Inception Report
- Content Development & Communication Strategy
- Training Materials and Awareness Content
- Smart Land Connect Implementation Report
- Citizen Engagement & Outreach Reports



- FAQs and User Manuals
- Fortnightly Progress Reports
- Monthly Progress Reports (with invoice)
- Final Completion Report

5. Duration of Assignment

- **Duration:** 13 (Thirteen) months
- Extendable based on performance and project requirements

6. Duty Station

- **Primary Location:** Dhaka
- **Travel:** Required across Bangladesh as per program needs

7. Reporting Arrangement

The Consultant will report directly to:

- **Program Director, ALAMS**
- Ministry of Land

8. Qualifications and Experience

Educational Qualification

- Minimum Bachelor's degree from a recognized university
- Minimum CGPA 2.75 or equivalent

Experience

- Experience in content development, communication, or digital engagement
- Experience with digital systems or e-governance projects preferred
- Prior government or development project experience will be an advantage

Skills

- Strong writing and communication skills (Bangla & English)
- Social media and digital platform management expertise
- Stakeholder coordination and facilitation skills
- ICT proficiency and content design capability
- Creativity and citizen-centric approach

Age Limit

- Maximum 60 years (relaxable for highly qualified candidates)

9. Remuneration

- Monthly remuneration: **Negotiable**
- Payment will be made in accordance with contract terms and government rules



10. Facilities to be provided

The Ministry will provide:

- Office space and necessary logistics
- Computer and communication support
- Access to relevant data and platforms
- Coordination support from central and field offices


11. Confidentiality

The Consultant shall maintain confidentiality of all documents, data, and information related to the assignment and shall not disclose any information without prior approval from the Ministry.

12. Performance Evaluation

Performance will be evaluated based on:

- Quality and timeliness of deliverables
- Effectiveness of citizen engagement initiatives
- Innovation in communication strategies
- Coordination with stakeholders


২৭/০৭/২০১৮
আমজাদ হোসেন
উপসচিব
ভূমি মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

Terms of Reference (ToR)

Position: Land System Specialist

Program: Automated Land Administration Management System (ALAMS)
Ministry of Land, Government of the People's Republic of Bangladesh

1. Background and Rationale

The Ministry of Land is implementing the Automated Land Administration Management System (ALAMS) to modernize and digitize land administration services across Bangladesh. The initiative aims to improve transparency, efficiency, accountability, interoperability and citizen-centric service delivery in alignment with the Vision of digital Bangladesh.

Under ALAMS, several integrated digital systems and platforms are being developed and operationalized, including but not limited to:

- Land Service Gateway (LSG)
- Smart Mutation System
- Smart Land Development Tax System
- Smart Record & Map Management System
- Case Management System
- Other integrated land administration and citizen service platforms

These systems require effective governance, technical supervision, system integration, operational sustainability, cybersecurity compliance and alignment with Government ICT policies and standards.

To support the successful implementation, operation and sustainability of these digital initiatives, the Ministry of Land intends to engage a qualified and experienced **Land System Specialist** on a contractual basis.

2. Objectives of the Assignment

The primary objectives are to:

- Provide technical and strategic guidance on digital land systems
- Ensure quality assurance, standardization of all digital land systems and cybersecurity compliance
- Oversee system design, development, integration and deployment
- Support procurement and technical evaluation processes
- Strengthen coordination among stakeholders and service providers
- Facilitate sustainable digital transformation of land administration

3. Scope of Services (Duties & Responsibilities)

The Land System Specialist will undertake, but not be limited to the following responsibilities:

3.1 System Governance & Advisory

- Provide strategic, legal and technical advisory support for ALAMS
- Ensure alignment of system development with field-level requirements
- Guide vendors and monitor compliance with agreed standards
- Support policy-level decisions and system governance mechanisms



3.2 System Design, Development & Integration

- Analyze and streamline existing land service processes
- Review system architecture, design standards and deployment strategies
- Conduct requirement analysis and prepare system specifications
- Oversee system integration, hosting and data migration
- Ensure full operationalization of the Land Service Gateway (LSG)

3.3 Infrastructure Management & Operational Oversight

- Oversee and manage the infrastructure, hosting environment, operational continuity, and technical sustainability of all land-related digital systems
- Ensure seamless system integration, secure data exchange, performance optimization, backup management, disaster recovery preparedness, and uninterrupted service delivery across all platforms
- Coordinate with vendors, developers, infrastructure teams, and hosting providers for system operation, maintenance, troubleshooting, deployment, and infrastructure support activities
- Monitor system performance, uptime, scalability, database health, query performance, storage utilization, and operational readiness of servers, databases, storage systems, network components, and related infrastructure services
- Identify infrastructure gaps, system vulnerabilities, and technical risks, and recommend necessary corrective measures in compliance with Government ICT and cyber security standards
- Provide technical assistance to the Ministry's technical team in receiving, reviewing, understanding, and operationalizing ICT-related tools, technologies, platforms, and systems

3.4 Security, Audit & Quality Assurance

- Ensure implementation of cybersecurity and data protection measures
- Supervise system audit and quality assurance processes
- Monitor performance of cybersecurity and audit consultants
- Ensure compliance with national ICT policies and standards

3.5 Procurement & Technical Evaluation

- Prepare technical documents (ToR, RFP, SRS, etc.)
- Support procurement of ICT systems and services
- Participate in technical evaluation of proposals and vendor selection
- Conduct technical evaluation of land service software systems
- Assist in cost estimation and budgeting

3.6 System Implementation & Monitoring

- Monitor implementation progress of all systems
- Ensure proper system testing, acceptance and handover
- Identify implementation gaps and recommend corrective actions
- Facilitate source code transfer and system ownership

3.7 Coordination & Stakeholder Management

- Coordinate with consultants, vendors and project stakeholders
- Ensure collaboration among ALAMS components and field offices
- Organize technical meetings and document decisions
- Support inter-agency coordination



3.8 Reporting & Documentation

- Prepare technical reports, meeting minutes and documentation
- Maintain records of system progress and decisions
- Present updates to senior management
- Ensure proper knowledge management practices

3.9 Support to Digital Transformation

- Provide technical inputs for Smart Land initiatives
- Support automation and innovation in land services
- Perform additional tasks assigned by the Ministry

4. Deliverables

The consultant shall submit:

- Inception Report
- System Design & Integration Review Reports
- Procurement & Technical Evaluation Reports
- Cybersecurity & Audit Monitoring Reports
- Fortnightly Progress Reports
- Monthly Reports (with invoice)
- System Handover & Compliance Reports
- Final Completion Report

5. Duration of Assignment

- **Duration:** 12 (twelve) months
- (Extendable subject to performance and project requirements)

6. Duty Station

- **Primary Location:** Dhaka
- **Travel:** Required across Bangladesh as per project needs

7. Reporting Arrangement

The consultant will report to the **Program Director, ALAMS**, Ministry of Land.

8. Qualifications and Experience

Educational Qualification

- Bachelor's (Honours) and Master's degree from a recognized university
- Minimum Second Class/Division or equivalent CGPA

Experience

- Minimum 5 years of experience in government projects/programs
- At least 3 years of experience in land administration or related robust government systems and operations
- Minimum 1 year of experience in digital systems within government projects/programs

Skills & Competencies

- Strong understanding of land management systems
- Experience in ICT system design, procurement and evaluation
- Knowledge of cybersecurity, system audit and data governance
- Strong analytical and problem-solving skills
- Excellent coordination and communication (Bangla & English)



Age Limit


- Maximum 61 years

9. Remuneration

- Monthly remuneration: **Negotiable**
- Payment will be made as per contract terms and Government rules

10. Facilities to be provided by the Client

- Office space and necessary logistics
- Computer and IT support
- Access to relevant systems, documents and data
- Coordination support from Ministry and project staff


২৭/০৮/২০২৫
আমজাদ হোসেন
উপসচিব
ভূমি মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার