

**Government of The People's Republic of Bangladesh**  
**Ministry of Land**  
**Section: Survey-1**  
**Bangladesh Secretariat, Dhaka**  
[www.minland.gov.bd](http://www.minland.gov.bd)

Memo No: 31.00.0000.036.08.022.22.94

Date: 26/04/2026

**Notification**

The undersigned is directed to grant earned leave (Ex-Bangladesh) in favour of Mrs. Masuda Akter (Passport No-A20050262), Assistant Settlement Officer (Current Charge) Upazila Settlement Office, Kalihati, Tangail zone to visit Saudi Arabia (KSA) for performing Holy Hazz from 15/05/2026 to 03/07/2026 or 50 (fifty) days from the date of departure under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign Currency;
- b. All expenses of this travel will be borne by herself;
- c. She will not stay abroad beyond the approved period;
- d. The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this travel.

2. This order is issued with the approval of the competent authority.

**Sd/-**

(Abdullah Al Mahmud Zaman)  
Deputy Secretary  
Phone: 55100048  
survey1@minland.gov.bd

Memo No: 31.00.0000.036.08.022.22.94/1(11)

Date: 26/04/2026

Copy forwarded for kind information and necessary action (Not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. The Ambassador, Embassy of Saudi Arabia in Bangladesh/H.E The Ambassador, Embassy of Bangladesh in Saudi Arabia.
3. Director General (Grade-1), Department Land Records & Surveys, Tejgaon, Dhaka.
4. Director General, Department of Immigration & Passports, Dhaka.
5. Chief Accounts and finance Officer, Ministry of Land, 22, Purana Paltan, Dhaka.
6. System Analyst, Ministry of Land, Dhaka (**With request to upload this letter in Ministry's website**).
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Director, Divisional Passport & Visa Office/Regional Passport & Visa Office, Dhaka.
9. Mrs. Masuda Akter, Assistant Settlement Officer (Current Charge), Upazila Settlement Office, Kalihati, Tangail zone.
10. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Land Port, Benapole, Jessore/Darshana, Chuadanga/Tamabil, Sylhet/Dhaka Cantonment Railway Station, Dhaka.
11. Master Copy/Office Copy.

(Abdullah Al Mahmud Zaman)  
Deputy Secretary