

Government of the People's Republic of Bangladesh

Ministry of Commerce
Administration-1 Section
Bangladesh Secretariat, Dhaka
www.mincom.gov.bd

No. 26.00.0000.086.31.712.22.232

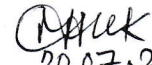
Date: 20 July 2026

Notification

Ms. Shaila Yasmin (ID No. 15151, Passport No. E00252504), Joint Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka has been granted earned leave (Ex-Bangladesh) for a period of 11 (Eleven) days from **05 August 2026 to 15 August 2026** or from the date of commencement of her leave for medical treatment of her husband in **India**. This leave is granted under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part thereof shall be drawn in foreign currency;
 - b. Her husband, Mr. Ashrafe Mahedi Hasan (Passport No. A04863099) and her son, Mr. Arik Ashrafee (Passport No. A13477172) will accompany her during this visit;
 - c. All expenses related to this travel will be borne by herself. The Government of Bangladesh shall bear no part of such expenses; and
 - d. The provisions of Rule 34 of Appendix VIII of BSR (Part-1) shall be applied in this approval.
2. This Notification is issued with the approval of the competent authority.

By order of the President,


20.07.2026
Md. Abdul Malek
Deputy Secretary
☎ 55100705

E-mail: admn1@mincom.gov.bd

No. 26.00.0000.086.31.712.22.232

Date: 20 July 2026

Copy forwarded for kind information/notification and necessary action (not according to seniority) to:

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
5. H.E. the High Commissioner, High Commission of India in Bangladesh, House No. 2, Road No. 142, Gulshan-1, Dhaka.
6. H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi – 110021.
7. Director General, Directorate of Immigration and Passports, Agargaon, Dhaka.
8. Additional Secretary (Admin/WTO), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
9. Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka-1000, Dhaka (**With request to issue Note Verbale**).
10. Ms. Shaila Yasmin, Joint Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
11. PS to Minister, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
12. PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
13. Chief Accounts and Finance Officer, Ministry of Commerce, CGA Bhaban (3rd Floor), Gate No. 4, Segunbagicha, Dhaka.
14. System Analyst, ICT Cell, Ministry of Commerce, Bangladesh Secretariat, Dhaka (**With request to upload this notification on the Ministry's official website**).
15. Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
16. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka
17. Immigration Officer, Benapole Land Port, Jessore/Burimari Land Port, Lalmonirhat/Tamabil Land Port, Sylhet/Hili Land Port, Dinajpur/Darshana Land Port, Chuadanga/Banglabandha Land Port, Panchagarh/Akhaura Land Port, Brahmanbaria/Bhomra Land Port, Satkhira/Sona Masjid Land Port, Chapainawabganj/Bibir Bazar Land Port, Cumilla/Ramgarh Land Port, Khagrachhari/Nakugaon Land Port, Sherpur/Mujibnagar Land Port, Meherpur/Sonahat Land Port, Kurigram.


20.07.2026
Md. Abdul Malek
Deputy Secretary