

Government of the People's Republic of Bangladesh

Ministry of Commerce  
Administration-1 Section  
Bangladesh Secretariat, Dhaka  
[www.mincom.gov.bd](http://www.mincom.gov.bd)

No. 26.00.0000.086.99.003.24.249

Date: 02 September 2025

**Government Order**

The undersigned is directed to convey the approval of the Government in favour of the following officials for visiting the "3<sup>rd</sup> Saudi Fashion & Tex Expo-2025" scheduled to be held from 25 to 28 September 2025 in Jeddah, Kingdom of Saudi Arabia.

SL	Name and Designation	Organization	Passport No.	Role
3.	Mst Nargis Murshida Joint Secretary	Ministry of Commerce	D00017424	Pavilion Director
4.	Mohammad Makbul Hossain Research Officer	Export Promotion Bureau	E00163403	Assistant Pavilion Director

**02. Terms and conditions:**

- The entire period of this travel will be treated as on duty;
- The official will draw their pay and allowances in local currency for the entire period of travel;
- All expenses of the officials will be borne from the "Market Development Fund" of the Export Promotion Bureau as per Government rules and regulations;
- The officials will reach Kingdom of Saudi Arabia one day before the fair or the nearest possible date and will depart from Kingdom of Saudi Arabia one day after the fair or the nearest possible date;
- The officials will submit a report to the Secretary, Ministry of Commerce, within 10 working days after their return.

03. This Government Order (G.O.) has been issued with the approval of the competent authority.

*Md. Abdul Malek*  
02.09.2025

Md. Abdul Malek  
Deputy Secretary  
☎ 55100705

E-mail: [admn1@mincom.gov.bd](mailto:admn1@mincom.gov.bd)

No. 26.00.0000.086.99.003.24.249

Date: 02 September 2025

**Copy sent for kind information/notification and necessary action (not according to seniority):**

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Security Services Division & Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Economic Relations Division (ERD), Shere Bangla Nagar (Planning Commission Campus), Dhaka-1207.
- H.E. Ambassador, Royal Embassy of Saudi Arabia, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212.
- H.E. Ambassador, Embassy of Bangladesh in the Kingdom of Saudi Arabia, 8039 Daren Street, Diplomatic Quarter, Riyadh-11693, Saudi Arabia.
- Additional Secretary (all), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Vice Chairman, Export Promotion Bureau, 1, Karwan Bazar, Dhaka.
- Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka *(with the request to issue a note verbale)*.
- Mst Nargis Murshida, Joint Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Hon'ble Adviser, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Chief Accounts and Finance Officer, Office of the Chief Accounts and Finance Officer, Ministry of Commerce, CGA Bhanan (4<sup>th</sup> Floor, Gate No. 4), Segunbagicha, Dhaka.
- System Analyst (ICT Cell), Ministry of Commerce, Bangladesh Secretariat, Dhaka *(with request to upload this G.O. in the official website of the Ministry of Commerce)*.
- Immigration Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Mr. Mohammad Makbul Hossain, Research Officer (Fair and Display), Export Promotion Bureau, 1, Karwan Bazar, Dhaka.

*Md. Abdul Malek*  
02.09.2025

Md. Abdul Malek  
Deputy Secretary