

Annual Procurement Plan For 2021-2022

Appendix-c

Ministry/Division			Ministry of Commerce (MOC)			Project/Programme Cost (In Tk Thousand)											
Agency			(MOC)			26,54,5											
Procuring Entity Name and Code			(MOC)														
Pac kage No.	Description of procurement GOODS	Unit	Quantity	Procure ment Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost(In Tk. Thous and)	Time Code for Process	Not Used in GOODS	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time To Contract Signature	Time For Completion Of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Stationery/ Miscellaneous Goods.	List Enclosed-1	List Enclosed-1	OTM/ RFQ	Secretary/ Additional Secretary	GOB	36,93	Planned dates		Before 13 Oct 2021	27 Oct. 2021	15 Nov 2021	24 Nov 2021	01 Dec. 2021	9 Dec 2021		24 Dec 2021
	Seal/Stamp	List Enclosed-4	List Enclosed-4	RFQ	Secretary/ Additional Secretary	GOB	3,69	Planned days Actual		0	15	32	41	48	56	56	15
2	(a) Compute/ Printer/UPS /other parts Etc.	List Enclosed-2	List Enclosed-2	OTM/ RFQ	Secretary/ Additional Secretary	GOB	50,00	Planned dates		Before 13 Oct 2021	27 Oct. 2021	15 Nov.2021	24 Nov 2021	01 Dec. 2021	9 Dec 2021		24 Dec 2021
	(b)Repairing/ Servicing/ Replacement						5,80	Planned days Actual		0	15	32	41	48	56	56	15
3	Computer Accessories (Toner)	List Enclosed-3	List Enclosed-3	OTM/ RFQ	Secretary/ Additional Secretary	GOB	29,54	Planned dates		Before 13 Oct 2021	27 Oct. 2021	15 Nov.2021	24 Nov 2021	01 Dec. 2021	9 Dec 2021		24 Dec 2021
	Liveries	List Enclosed-5	List Enclosed-5	RFQ	Secretary/ Additional Secretary	GOB	6,33	Planned days Actual		0	15	32	41	48	56	56	15
5	Furniture	List Enclosed-6	List Enclosed-6	OTM/ RFQ	Secretary/ Additional Secretary	GOB	20,00	Planned dates		Before 13 Oct 2021	27 Oct. 2021	15 Nov.2021	24 Nov 2021	01 Dec. 2021	9 Dec 2021		24 Dec 2021
	Furniture Repairing	Subject to Submit req.	as per Govt. Rule	RFQ	Secretary/ Additional Secretary	GOB	3,69	Planned days Actual		0	15	32	41	48	56	56	15
7	Telephone/Int ercom	List Enclosed- 7	List Enclosed-7	OTM/ RFQ	Secretary/ Additional Secretary	GOB	3,17	Planned dates		Before 13 Oct 2021	27 Oct. 2021	15 Nov.2021	24 Nov 2021	01 Dec. 2021	9 Dec 2021		24 Dec 2021
	Replacement/ Repairing/ Servicing.							Planned days Actual		0	15	32	41	48	56	56	15
8	Instrument & others equipment	Subject to Submit req.	as per Govt. Rule	OTM/ RFQ	Secretary/ Additional Secretary	GOB	10,00	Planned dates		Before 13 Oct 2021	27 Oct. 2021	15 Nov.2021	24 Nov 2021	01 Dec. 2021	9 Dec 2021		24 Dec 2021
								Planned days Actual		0	15	32	41	48	56	56	15