

Government of the People's Republic of Bangladesh

Ministry of Commerce
Administration-1 Section
Bangladesh Secretariat, Dhaka
www.mincom.gov.bd

No. 26.00.0000.000.086.99.0009.25.259

Date: 04 September 2025

Government Order

The undersigned is directed to convey the Government's approval for the following official to attend the **WTO EIF Global Forum, "Accelerating Impact: On the Road to EIF Phase Three"** scheduled to take place from **15 September to 16 September 2025** in **Geneva, Switzerland**.

SL	Name and Designation	Organization	Passport No.
01	Md. Rezaul Karim Deputy Secretary	Ministry of Commerce	BG0043570

Terms and conditions:

- The entire period of this travel will be treated as on duty;
 - The official will draw his pay and allowances in local currency;
 - All expenses of the official shall be borne by the **WTO EIF**. The Government of Bangladesh will bear no expenditure in this regard;
 - The official will depart Bangladesh for Switzerland on 14 September 2025 or the nearest possible date and will depart from Switzerland on 17 September 2025 or the nearest possible date.
02. This Government Order (G.O.) has been issued with the approval of the competent authority.

(Signature)
04.09.2025

Md. Abdul Malek
Deputy Secretary
☎ 55100705

E-mail: admn1@mincom.gov.bd

No. 26.00.0000.000.086.99.0009.25.259

Date: 04 September 2025

Copy sent for kind information/notification and necessary action (not according to seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Security Services Division & Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Economic Relations Division (ERD), Shere Bangla Nagar (Planning Commission Campus), Dhaka-1207.
- H.E. Ambassador, Embassy of Switzerland in Bangladesh, House No. 12, North Avenue, Gulshan-2, Dhaka-1212, Bangladesh.
- H.E. Ambassador, Permanent Mission of Bangladesh, 65 Rue de Lausanne, 1202 Geneva, Switzerland.
- Additional Secretary (all), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka (*with the request to issue a note verbale*).
- Mr. Md. Rezaul Karim, Deputy Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Hon'ble Adviser, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Chief Accounts and Finance Officer, Office of the Chief Accounts and Finance Officer, Ministry of Commerce, CGA Bhahan (4th Floor, Gate no-4), Segunbagicha, Dhaka.
- System Analyst (ICT Cell), Ministry of Commerce, Bangladesh Secretariat, Dhaka (*with request to upload this G.O. in the official website of the Ministry of Commerce*).
- Immigration Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.

(Signature)
04.09.2025

Md. Abdul Malek
Deputy Secretary