

Government of the People's Republic of Bangladesh

Ministry of Commerce
Administration-1 Section
Bangladesh Secretariat, Dhaka
www.mincom.gov.bd

No. 26.00.0000.086.31.765.24.245

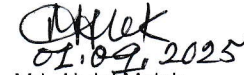
Date: 01 September 2025

Notification

Mr. Shibir Bicitro Barua (ID No. 6761, Passport No. E00253425), Joint Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka has been granted earned leave (Ex-Bangladesh) for 05 (Five) days from 03 October to 07 October 2025 or from the date of commencement of his leave to travel to the Netherlands and France for the purpose of meeting his relatives. This leave is granted under the following terms and conditions:

- He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - He will bear all expenses related to the travel. The Government of Bangladesh will bear no expenditure in this regard;
 - The provisions of Rule 34 of Appendix VIII of the BSR (Part I) shall be applicable in this case.
2. This Notification is issued with the approval of the competent authority.

By order of the President,


01.09.2025
Md. Abdul Malek
Deputy Secretary
☎ 55100705

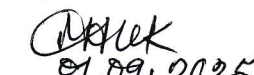
E-mail: adm1@mincom.gov.bd

No. 26.00.0000.086.31.765.24.245

Date: 01 September 2025

Copy forwarded for kind information/notification and necessary action (not according to seniority) to:

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Security Services Division & Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Economic Relations Division (ERD), Shere Bangla Nagar (Planning Commission Campus), Dhaka-1207.
- H.E. Ambassador, Embassy of the French Republic, House No. 18, Road No. 108, Gulshan-2, Dhaka.
- H.E. Ambassador, Embassy of the Kingdom of the Netherlands, House No. 06, Road No. 90, Gulshan-2, Dhaka-1212, Bangladesh.
- H.E. Ambassador, Embassy of Bangladesh in France, 109 Avenue Henri Martin, 75116 Paris, France.
- H.E. Ambassador, Bangladesh Embassy in the Netherlands, Stadhouderslaan 7, 2517 HV The Hague, Netherlands.
- Additional Secretary (FTA), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Dhaka *(With request to issue Note Verbale)*.
- Director General, Directorate of Immigration and Passports, Agargaon, Dhaka.
- Mr. Shibir Bicitro Barua, Joint Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Adviser, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Chief Accounts and Finance Officer, Ministry of Commerce, CGA Bhaban (3rd Floor), Gate No. 4, Segunbagicha, Dhaka.
- System Analyst, ICT Cell, Ministry of Commerce, Bangladesh Secretariat, Dhaka *(With request to upload this notification on the Ministry's official website)*.
- Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.


01.09.2025
Md. Abdul Malek
Deputy Secretary